# Town of Pittsford SELECT BOARD MEETING – October 21, 2026 DRAFT

MEMBERS PRESENT: Alicia Malay, Dan Adams and Thomas Hooker. ABSENT: David Mills and Mark Winslow. OTHERS PRESENT: David Rosato, Christopher Szcekba, Jon Springer, Michael Johnson, Chad Eugair, Tom Pipeling, Ed Brutkoski, Donna Wilson, Jeff Sacks, Ann Reed – Town Manager, Kelly Giard – Recording Secretary

The Select Board was called to order at 6:30 PM by Chair Malay.

The meeting was opened with the Pledge of Allegiance.

D. Adams stated that he had a personnel item and a legal item for Executive Session. Chair Malay stated that there was no need to amend the agenda. Motion by T. Hooker and seconded by D. Adams to adopt the agenda as amended. Motion passed unanimously 3 - 0.

**MINUTES:**

The minutes from the October 7, 2026 regular meeting and the October 7, 2026 Liquor Board were signed with no corrections.

**TOWN MANAGER REPORT:**

Town Manager Ann Reed reported the following:

- Attended the Town Manager luncheon at the Rutland Regional Planning Commission and discussed regional priority lists, grants that are currently open and what each town is currently working on.
- Attended the CEDRR mixer on October 13, 2026
- Attended the Board of Abatement hearing on October 15, 2026. There was also a meeting of the Board of Civil Authority about changes to the voting internally that needs to be done. There should also be a politicking policy. There was discussion on whether this needs to go before the Select Board or if the BCA has authority to create policies. Dolores is working with the Secretary of State's office for clarification.
- Researched scooter/e-bike information
- Contacted Tim at Wilks about asphalt curbing
- Completed the Title VI coordinator training course
- Worked on the application for the Kendall Hill Bridge priority listing
- Continued preparations for the FY 2026 audit, getting the last of the checklist to the auditors to prepare for the in-house portion of the audit. The auditors will be in house November 9 – 13, 2026.
- Sent the newsletter to the printers, waiting for it to be returned to get it out to the community. The deadline for the next newsletter is December 1, 2026.
- The deadline for the Town Report is December 15, 2026.
- Finalized the Veterans Day Ceremony to be held on November 11, 2026 at 11:00 AM at the Municipal Offices

- Worked with Chad Eugair on the Better Roads grant applications and what culvert we may want to replace if we are awarded a grant. Chad is working on pricing so the grant can be submitted.

Ms. Reed reported that a speaker has been secured for this year's Veterans Day Ceremony, however, the search is on for the upcoming years. Anyone interested in speaking is asked to contact the Town Manager.

T. Hooker inquired if there has been any response from the recent correspondence that was sent to Dollar General. Ms. Reed stated that there has been nothing and she will look into the next steps.

**SELECTBOARD MEMBER REMARKS:**

D. Adams stated that he has received calls from drivers regarding the Kendall Hill Bridge. Ms. Reed explained that the funding is being sought and the application for the project is being submitted to be on the priority list. There is planned work on the bridge for the spring of 2027, with an estimate of $800,000. The Town has approximately $400,000 in the bridge repair fund and there has been a $200,000 structures grant received toward the project. This leaves the Town about $200,000 short. Chair Malay stated that she would email the chair of the transportation committee with the concerns.

**PUBLIC COMMENT:**

None presented at this time.

**OLD BUSINESS**

***1406 Sangamon Balloon Testing/Communications Tower Extension:***

This was to review the balloon testing on Sangamon Road for the proposed communications tower extension. Atty. Sprague was joined by Michael Johnson who was also representing T-Mobile. Atty Sprague explained that the current tower is 78' high and is proposed to extend to 100'. The project still requires a Certificate of Public Good through the Public Utilities Commission. A packet of the required information was sent to the town, as well as the abutters. The next step is to file a petition for the Certificate of Public Good. The antennas are proposed to be on top of the tower. The proposal includes adding 3 antennas. There were pictures that were taken when the balloon was in the air and there was no visibility of the balloon from multiple locations in the area. D. Adams stated that the pictures were taken when there were leaves on the trees. Atty Sprague stated that the distance was taken into consideration. D. Adams inquired the dimensions of the antennas. Atty Sprague explained the dimensions and placement of the proposed antennas and related items. The Select Board unanimously stated that there were no objections at this time.

Atty Sprague and Mr. Johnson exited at 6:56 PM.

***Draft Town Plan with Enhanced Energy Plan Addendum for Review and Discussion:***

Ms. Reed stated that the maps are an objection and it is the hope that they will be available prior to the Planning Commission hearing, which is to be held on October 29, 2026 at 7:00 PM.

***Local Option Tax Discussion:***

Ms. Reed explained the estimates that were received from the Vermont Department of Taxes. The town could use the money for Kendall Hill Road bridge repair, paving projects that have been postponed, sidewalk repairs, water line repairs on Oxbow, Orchard Hill, or Field Avenue, and any infrastructure work that will be necessary with the proposed Route 7 project that is slated to go through the town. There was discussion that the ZIP code delineation is still a concern with no answers. There was discussion how surrounding towns use this local option tax funding. This topic would need Select Board action to include on the Town Meeting Warning that is due in January and the voters will need to be educated on the tax. Ms. Reed explained the criteria for the taxing and there are multiple options (sales, rooms/meals, and alcohol) that can be taxed, which is a decision that the voters would need to decide. There will be more information to come at future meetings on this topic and there will be education on the website, as well as a presentation that Ms. Reed has compiled.

***Route 7 Potential Takeover Discussion:***

Ms. Reed included in the packets a letter from VTRANS explaining that Pittsford controls the sidewalks as far as maintenance, etc. Mr. Eugair stated that anything that is done in the sidewalk area requires a permit, including a water break. There was discussion that the sidewalks are not safe within the town. D. Adams inquired if there was any grant funding available, which Ms. Reed stated that there really isn't anything suitable. There was discussion that the newer sidewalks are in need of recoating. There was also discussion of the placement of crosswalks and flashing lights. Areas include near Joe's 19th Hole and the Furnace Brook Church. Mr. Eugair stated that there is enough granite curbing to install from Field Avenue to Furnace Brook Church and that asphalt curbing would not last.

***OVUUSD Payment Schedule Letter to Brenda Fleming:***

The members of the Select Board agreed to send the letter that was included in the packets to Brenda Fleming regarding the payment schedule to the OVUUSD.

***Personal Property Tax as Market Value Versus Depreciated Cost:***

This topic was tabled.

***Discussion on Possible Electric Bicycle/Scooters Ordinance:***

Ms. Reed has been researching this topic and included information in the packets for review. There are various classes of these items and there was discussion of forming a Pedestrian/Bicycle Committee, as is in other towns. Enforcement is a concern.

***Potential Selling of Second Road Grader:***

Mr. Eugair stated that the repairs are completed on the original grader and it is running great. Markowski Excavating has offered the use of their equipment in the event of another breakdown. Motion by T. Hooker and seconded by D. Adams to sell the secondary grader. D.

Adams inquired if there was anything wrong with the secondary grader. Mr. Eugair stated that brakes will need replacing.

***Engine Brake Usage in the Village Discussion:***

Chair Malay reported that the use of engine brakes in the village is getting better. There was discussion on placement of signs regarding use of engine brakes in the village, however, it is not easy to enforce. There was also discussion on the speed limit through the village and making a consistent speed. Ms. Reed stated that the speed limit was discussed at the Bridge 108 closing meeting and she asked for a traffic study, which is still outstanding.

***Fiscal Year 2028 Budget Preliminary Discussion:***

This topic was tabled at this time.

**NEW BUSINESS**

***Pittsford Seniors Group Reorganization/Letter Regarding Fiscal Responsibility:***

David Rosato was present to discuss the Pittsford Seniors group and asked about having a letter to indicate that this group is not part of the town, therefore does not fall under the town umbrella. Motion by D. Adams and seconded by T. Hooker to sign the letter that was included in the packets for review. Motion passed 3 – 0.

***Flooring Bid Results Discussion:***

D. Adams stated that there was a large variance in the bids and asked if there was a universal spec that was bid. Ms. Reed stated that the only thing that was specified at the pre-bid meeting was that no carpet was used. Donna Wilson inquired if the bids included commercial grade materials. Ms. Reed stated that she is not familiar with the grading system. A spec will be compiled and sent out for rebid.

***Politicking Policy:***

Ms. Reed stated that a Politicking Policy was discussed at a recent Board of Civil Authority meeting and is part of the new Voter Policy/Guidance that has come down from the Secretary of State's office. There was a discussion that the Select Board makes the policy decisions for all aspects of the Town. Motion by T. Hooker and seconded by D. Adams to approve the politicking policy as presented. Motion passed unanimously 3 – 0.

***Act on Orders $215,142.65; Payroll $17,079.37***

The orders were signed with the following discussion:

T. Hooker inquired the expense of $5,136.35 to Earl's Truck Repair. Ms. Reed read the invoice of items that were done to the Western Star.

Motion by T. Hooker and seconded by D. Adams to enter into Executive Session at 8:24 PM. Motion passed unanimously 3 – 0.

**EXECUTIVE SESSION**

In accordance with 1 V.S.A. § 313(a) where premature general public knowledge would clearly place the municipality or person involved at a substantial disadvantage to discuss the appointment, employment or evaluation of a public officer or employee, provided that a public body must make the final hiring or appointment decision and explain its reason for the decision, in open meeting to include the Town Manager.

The Select Board exited Executive Session at 9:05 PM with a motion by T. Hooker and seconded by D. Adams with no action taken. Motion passed unanimously 3 - 0.

Motion by D. Adams and seconded by T. Hooker to adjourn at 9:06 PM.

The next regular Select Board meeting will be held on November 4, 2026.

Respectfully Submitted,

Kelly Giard
Recording Secretary

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Alicia Malay, Chair

_____ABSENT_____
David Mills, Vice Chair

_____
Thomas Hooker, Selectman

_____
Dan Adams, Selectman

_____ABSENT_____
Mark Winslow, Selectman