

## Town of Pittsford SELECT BOARD MEETING – June 3, 2026 DRAFT

MEMBERS PRESENT: Alicia Malay, Thomas Hooker, Dan Adams, Mark Winslow. ABSENT: David Mills. OTHERS PRESENT: Melanie Parker, Terry White, Dolores Gecha, Mike Gecha, Ann Reed – Town Manager, Kelly Giard – Recording Secretary

The Select Board was called to order at 6:30 PM by Chair Malay  
The meeting was opened with the Pledge of Allegiance.

Chair Malay stated that there was a need to add 3 additional personnel and 2 legal to Executive Session. Chair Malay stated that there was a need to amend the agenda to add Discussion of Bridge Repair Policy, Bid Policy and Pittsford Village Farm Preschool Discussion. Motion by T. Hooker and seconded by D. Adams to adopt the agenda as amended. Motion passed unanimously 4 - 0.

### **MINUTES:**

The minutes from the May 20, 2026 regular meeting and the May 27, 2026 Executive Session meeting were signed with no corrections.

### **TOWN MANAGER REPORT:**

Town Manager Ann Reed reported the following:

- There were 32 water shut off notices sent out. A payment in full or payment agreement with partial payment is due by June 22, 2026.
- Attended the Memorial Day parade and ceremony held by the Fire Department and Historical Society. Thank you to Bill Hemple and Anne Pelkey for a great job.
- Met with citizens for a variety of concerns in the last week. Some will be addressed through the Junk Ordinance violations that are being prepared for mailing. Started making drives around town to mark the properties that letters need to be sent to.
- Still working with Dollar General to get them into compliance with the lighting. No answer regarding the hours of operation and their recent closures during the day.
- Bridge 108 construction should be wrapping up in the next 2 weeks. They are now doing the line painting for the roadway and clean-up of the work zone.
- There are currently 3 parcels on the tax sale listing to continue through the process.
- The Planning Commission has begun working on the Town Plan and invite residents to the next meeting, to be held on June 25, 2026 at 7:00 PM.
- The welding departments at both the Stafford Career Center and the Hannaford Career Center are interested in assisting with the covered bridge deterrents. There will be more information on this following the beginning of school in the fall.
- The Town Manager will be at the Library on Saturday June 13, 2026 and Saturday June 27, 2026, both starting at 10:00 AM. Chair Malay will be there all Saturdays in June, also beginning at 10:00 AM to discuss the Legislative Session.

### **SELECTBOARD MEMBER REMARKS:**

M. Winslow inquired who the contractor would be for the Segment 4 construction project on Route 7. Ms. Reed stated that she has not heard a definite on the contractor, however, it is rumored to be ECI.

### **PUBLIC COMMENT**

None presented at this time.

### **OLD BUSINESS**

#### **Transfer Station Bid Results:**

Chad Eugair has discussed the bid with results with Jeremy from Brookside with regard to the Transfer Station overhang project. There was discussion to not move forward with the project due to the costs. D. Adams inquired how much time was remaining on the contract with Brookside. Ms. Reed explained that this was originally a 5-year contract with 2 years remaining.

### **NEW BUSINESS**

#### **VLCT Delegate for June 22, 2026 Special Meeting:**

Ms. Reed stated that the meeting is going to be a vote for VLCT to incorporate. VLCT wants to incorporate so they can work towards assisting municipalities with health insurance. Chair Malay requested that the delegate inquire covering the employees at the Library as they do not have health insurance coverage. Motion by Chair Malay and seconded by M. Winslow to appoint the Town Manager as the delegate. Motion passed unanimously 4 – 0.

#### **Municipal Offices Landscaping:**

There is not enough space for the greenery at the Municipal Office, especially near the memorial. Ms. Reed stated that Josie Cone viewed the area and recommended trimming the greenery. There was discussion regarding this and it was also noted that the bushes behind the greenery is killing them. D. Adams inquired about keeping 2 of the bushes in the back and trimming and reshaping. Ms. Reed indicated that this was the plan and that the Highway Department staff would be doing this project.

#### **Recreation Area Tennis Courts:**

Ms. Reed stated that bids have been received for the rebuilding of the tennis courts at the Recreation Area. There is 1 bid that is still outstanding and is expected to be received before the next meeting. M. Winslow inquired if these courts can also be used for pickleball. Ms. Reed explained that the hope is to have 1 tennis court and 2 pickleball courts. Currently, the play at the courts is "AT YOUR OWN RISK" due to the condition of the courts. This topic was tabled to a future meeting.

#### **Audit Bid Results, Discussion and Decision for FY 2027:**

Ms. Reed stated that 2 bids were received (RHR – the current outside auditing firm and Sullivan and Powers – the former outside auditing firm). There was discussion as to what each firm had

to offer. Motion by M. Winslow and second by T. Hooker to enter into a 3 year contract with RHR. Motion passed unanimously 4 – 0.

**Water Heater and Boiler Bid Results. Discussion and Decision – Wastewater Treatment Facility:**

Ms. Reed stated that this was out to bid twice. The bids were received from U 1<sup>st</sup> Plumbing and Marcell. Motion by T. Hooker and seconded by D. Adams to approve the quote from U1st Plumbing in the amount of \$10,700 for the water heater and boiler at the Wastewater Treatment Facility. Motion passed unanimously 4 – 0.

**Covered Bridge Repair Policy:**

There was discussion regarding the Covered Bridge Policy following the damage that has been done to the covered bridges in town. Ms. Reed stated that there are recommendations put forth by the state and they are being followed by the Highway Department staff when they are available to do the repairs. The bridge repairs are done using rough sawn lumber and other historical materials, when available. There was discussion that only spruce, pine and fir are used as these are the historical woods that were used. Ms. Reed stated that the request for bids will be going to the insurance company for review. Ms. Reed stated that she has contacted 4 companies that were recommended by the VT Bridge Society or the National Bridge Society, or past contractors.

**Bid Policy Discussion:**

M. Winslow would like to see a Bid Policy be adopted. M. Winslow feels that there are a lot of requests that come to the Select Board with too close of a time turnaround and he would like to see the members have more time to review prior to a decision. This topic was tabled to a future meeting.

**Pittsford Village Farm Preschool Discussion:**

M. Winslow stated that he has heard parents are concerned about the Rutland County Parent Child Center running the Child Care Center at the Pittsford Village Farm. Ms. Parker stated that the childcare center is renting space and the Pittsford Village Farm has nothing to do with the decisions. There was discussion that the Brandon site for the Rutland County Parent Child Center is closing and children are going to be offered space at the Pittsford location. The Select Board agreed to invite Stephanie Carvey, who is the contact at the Rutland County Parent Child Center to the next meeting for a continued discussion. Chair Malay stated that the CEDRR will be hosting tours at the Pittsford Village Farm on June 9, 2026 from 5 – 7 PM.

**Act on Orders \$109,971.98; Payroll \$13,130.37**

The orders were signed with no discussion.

The Select Board recessed at 7:31 PM and convened as the Liquor Board.

The Select Board reconvened at 7:32 PM.

Motion by T. Hooker and seconded by D. Adams to enter into Executive Session at 7:33 PM.

Motion passed unanimously 4 – 0.

**EXECUTIVE SESSION**

In accordance with 1 V.S.A. § 313(a) where premature general public knowledge would clearly place the municipality or person involved at a substantial disadvantage to discuss the appointment, employment or evaluation of a public officer or employee, provided that a public body must make the final hiring or appointment decision and explain its reason for the decision, in open meeting to include the Town Manager and the Town Clerk.

8:33pm – Motion by T. Hooker seconded by M. Winslow exit executive session. Motion passed 4-0.

Motion by M. Winslow and seconded by T. Hooker:

The Town of Pittsford presently participates in VMERS group A for its qualified Town Clerk/Treasurer. We elect to offer to the category of Town Clerk/Treasurer the higher group C, effective the beginning of fiscal year 2028, July 1, 2027. Any existing Town Clerk/Treasurer, at the date of this approval, will be administered an election by the VMERS office to remain in their present group A, or transfer to the higher group C effective July 1, 2027. Any newly hired Town Clerk/Treasurer after this approval date, will not be given this election and will automatically transfer to group C effective July 1, 2027. Motion passed unanimously 4 – 0.

Motion by D. Adams and seconded by M. Winslow to adjourn at 8:37 PM. Motion passed unanimously 4 – 0.

The next regular Select Board meeting will be held on June 17, 2026.

Respectfully Submitted,

Kelly Giard  
Recording Secretary

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Alicia Malay, Chair

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ABSENT  
David Mills, Vice Chair

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Thomas Hooker, Selectman

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Dan Adams, Selectman

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Mark Winslow, Selectman