

## Town of Pittsford SELECT BOARD MEETING – May 6, 2026 DRAFT

MEMBERS PRESENT: David Mills, Thomas Hooker, Dan Adams, Mark Winslow ABSENT: Alicia Malay OTHERS PRESENT: Chad Eugair, Edward Mathis, Kelly Giard – Recording Secretary

The Select Board was called to order at 6:40 PM by Vice Chair Mills.

The meeting was opened with the Pledge of Allegiance.

Vice Chair Mills stated that there was a need to add additional personnel to Executive Session. Vice Chair Mills stated that there was a need to amend the agenda to table the Reappraisal Bid Results and Discussion and to table the 250<sup>th</sup> Anniversary Celebration Discussion and to add the Depot Hill Road Covered Bridge Damage. Motion by T. Hooker and seconded by M. Winslow to adopt the agenda as amended. Motion passed unanimously 4 - 0.

### **MINUTES:**

The minutes from the March 2, 2026 Town Meeting; April 15, 2026, April 20, 2026, April 22, 2026 and April 24, 2026 Select Board meetings were signed with no corrections.

### **TOWN MANAGER REPORT:**

Town Manager Ann Reed reported the following:

- Attended the Tri-Town Trail scoping study meeting on April 16, 2026. There are plans to present to the Select Boards in May for the 4 options and the preferred option for the scoping study.
- Met with Will at the Rutland Regional Planning Commission regarding the Enhanced Energy Plan and the Town Plan on April 16, 2026 to discuss the next steps to set the Town Plan updated and approved to be able to finalize the Zoning Regulations. He will be planning to attend the Planning Commission on April 23, 2026.
- Attended a training on municipal planning on April 16, 2026. This was a review for much of the material.
- Attended a second training in a series VLCT is doing on Governing All with Skill.
- Attended the Regional Planning Board of Commissioners meeting – discussed regional management initiatives and a local Act 250 permit for the new Wal-Mart development where the Diamond Run Mall used to be.
- RFP is out for the FY 2027 audit.
- RPB is out for a cab and chassis for the highway department. This will go with the body that was approved at an earlier meeting.
- Letters went out to water customers whose meters are not reading electronically anymore when we do the drive-by to read meters. This will get these customers swapped to the new Omia meters.
- Started the pre-audit work with RHR Smith for the FY 2026 audit. Once they review our work, they will set up the dates for the full audit.
- Will from Rutland Regional Planning Commission attended the Planning Commission meeting on April 23, 2026. He will be assisting with the Town Plan revisions that need to be done so that we can move forward. The goal is to have a revised Town Plan for hearings by July 2026 meeting. We encourage all to attend the meetings that would like

to give input for the Town Plan. The next Planning Commission meeting will be held on May 28, 2026 at 7:00 PM.

- The National Covered Bridge Society has notified us that we were approved for all of the chemicals to be donated to us for the fire retardant for all three covered bridges (Cooley, Goram and Depot Hill). We are waiting for the coatings company to supply a quote for application so that we can notify the Vermont Covered Bridge Society on how much it is for their donation towards the expenses.
- Reminder that the Recreation Department is hosting a fishing event on May 16, 2026 from 9 – 11AM at 1934 Corn Hill Road. This is for children to come out and learn about fishing and to try fishing.
- There was only 1 bidder for the transfer station bid opening. The information is in the packet.
- The Town Manager was at the Library on April 25, 2026, however will not be there in May due to personal schedule and will return in June.

#### **SELECTBOARD MEMBER REMARKS:**

None presented at this time.

#### **PUBLIC COMMENT:**

Edward Mathis, a resident of Long Trail was present to discuss a water issue with a neighbor. Mr. Mathis explained that his deed states that he has access to water rights, which are located on the neighbor property and the neighbor is blocking his access. Mr. Mathis stated that he has spoken with the Town Manager twice and has had no resolution. The members of the Select Board explained that there is nothing that the Town can do as this is a civil matter and it is not town water.

Mr. Mathis exited at 6:47 PM.

#### **OLD BUSINESS**

##### **Reappraisal Bid Results and Discussion:**

This topic was tabled to a future meeting.

##### **250<sup>th</sup> Anniversary Celebration Discussion:**

This topic was tabled to a future meeting.

#### **NEW BUSINESS**

##### **Assessor 30-day extension for lodging Grand List:**

Motion by M. Winslow and seconded by T. Hooker to sign the document as presented. Motion passed unanimously 4 – 0.

##### **Transfer Station Bid Results:**

Motion by T. Hooker and seconded by M. Winslow to table this topic until the Town Manager is present to discuss this further. Motion passed unanimously 4 – 0.

##### **Depot Hill Road Bridge Incident:**

Vice Chair Mills explained that there was an incident recently at the Depot Hill Road Bridge and that he has had discussions with the welding instructor at the Patricia Hannaford Career Center. Motion by D. Adams and seconded by M. Winslow for Vice Chair Mills to continue discussions with regard to possible solutions to prevent damage to the bridges in the future. Motion passed unanimously 4 – 0 and Vice Chair Mills will provide updates as they become available.

**Act on Orders \$4,045,830.67; Payroll \$11,935.94**

The orders were signed with no discussion.

The Select Board recessed at 6:55 PM to convene as the Liquor Board.  
The Select Board reconvened at 6:56 PM.

Motion by T. Hooker and seconded by M. Winslow to enter into Executive Session at 6:56 PM.  
Motion passed unanimously 4 – 0.

**EXECUTIVE SESSION**

In accordance with 1 V.S.A. § 313(a) where premature general public knowledge would clearly place the municipality or person involved at a substantial disadvantage to discuss the appointment, employment or evaluation of a public officer or employee, provided that a public body must make the final hiring or appointment decision and explain its reason for the decision, in open meeting to include the Town Manager.

The Select Board exited Executive Session at 8:20 PM with a motion by M. Winslow and seconded by Vice Chair Mills to draft a letter to the Library requesting information regarding expenditures to date involving taxpayer funds. Motion passed unanimously 4 - 0.

Motion by M. Winslow and seconded by D. Adams to adjourn at 8:21 PM.  
The next regular Select Board meeting will be held on May 20, 2026.

Respectfully Submitted,

Kelly Giard  
Recording Secretary

\_\_\_\_\_ ABSENT \_\_\_\_\_  
Alicia Malay, Chair

\_\_\_\_\_ David Mills, Vice Chair

\_\_\_\_\_ Thomas Hooker, Selectman

\_\_\_\_\_ Dan Adams, Selectman

\_\_\_\_\_ Mark Winslow, Selectman