

Town of Pittsford SELECT BOARD MEETING – April 15, 2026 – DRAFT

MEMBERS PRESENT: Alicia Malay, Dan Adams, Mark Winslow ABSENT: Thomas Hooker and David Mills. OTHERS PRESENT: Lisa Wright, Chad Eugair, Ann Reed –Town Manager, Kelly Giard – Recording Secretary

The Select Board was called to order at 6:30 PM by Chair Malay

The meeting was opened with the Pledge of Allegiance.

Chair Malay stated that there was a need to add an additional personnel session to the Executive Session. Chair Malay stated that there was no need to amend the agenda. Motion by M. Winslow and seconded by D. Adams to adopt the agenda as amended. Motion passed unanimously 3 - 0.

MINUTES:

The minutes from the April 1, 2026 regular meeting and the April 1, 2026 Liquor Board meeting were signed no corrections.

TOWN MANAGER REPORT:

Town Manager Ann Reed reported the following:

- Scheduling Zoning Board of Adjustment hearings for April 20, 2026, April 27, 2026 and possibly May 11, 2026 and working on permit applications for Zoning as they come in.
- Received several junk ordinance violation complaints from all parts of town. A drive around is being planned to make up a list and get notices of violations out to property owners.
- Attended a CHIP (Community Housing Infrastructure Program) virtual training on how to be prepared in the event that a CHIP project comes to town.
- Held the opening of the paving bids on April 10, 2026.
- The Transfer Station roof extension project bids are due on April 24, 2026.
- Newsletter deadline is April 15, 2026 to cover May, June and July
- Was at the library on April 11, 2026 and will be there again on April 25, 2026 to meet with residents.
- Contacted VT Covered Bridge Society for assistance with the National Covered Bridge help in getting the treatments for the covered bridges that have been discussed.
- Water shut-off collections have made it so no shut offs needed to be done.
- One of the delinquent tax parcels has paid in full and is off the tax sale list.
- An application was submitted for a structures grant for the Kendall Hill Road bridge.
- The Select Board members were sent an update from Devon Neary, which will be discussed at a future meeting.

M. Winslow requested financial information regarding the traffic stop statistics. Ms. Reed stated that she would have this information available at the next meeting. M. Winslow inquired the increase in stops. Ms. Reed stated that Officer Soulia is working his assigned 40 hours on the COPS grant and is also working on the Governors Highway Safety Council grant.

SELECTBOARD MEMBER REMARKS:

D. Adams inquired if there are residents that attend the library board meetings. Chair Malay stated that there are rarely any guests at these meetings.

M. Winslow inquired if the rumor was true that there were “left over” funds with regard to the OVUU budget. Chair Malay stated that there were funds that were moved to the Facilities Fund.

PUBLIC COMMENT:

D. Adams requested the presence of Officer Soulia to address a concern that was raised to him regarding the growing of marijuana and if it is allowed legally on a sidewalk. D. Adams stated that this concern came from an individual that lives in a multiunit dwelling and a neighbor places the plants along the sidewalk. Officer Soulia stated that he believes that 2 adult plants and 4 juvenile plants are allowed, but would get confirmation on this topic.

OLD BUSINESS

Reappraisal Bid Results and Discussion:

Motion by M. Winslow and seconded by D. Adams to defer this topic to Executive Session as a contract discussion. Motion passed unanimously 3 – 0.

NEW BUSINESS

Paving Bid Results and Discussion:

Ms. Reed stated that the sidewalk paving bid was requested separately from the road paving bids. Ms. Reed stated that she met with Chad Eugair and they came to the agreement that due to budgetary cuts, Field Avenue and the sidewalks would need to be eliminated. The bids presented that showed that Wilk Paving was cheaper on paving and milling. Motion by M. Winslow and seconded by D. Adams to award the bid to Wilk Paving in the amount of \$271,268, which includes the removal of Field Avenue from the presented bid. Ms. Reed stated that there were no funds available for sidewalks. Motion passed unanimously 3 – 0.

250th Anniversary Celebration Discussion:

D. Adams recommended that there be a committee formed for this event. M. Winslow inquired what neighboring towns will be doing to celebrate. This item was tabled to a future meeting.

Annual Public Works Emergency Mutual Aid Agreement:

Annual Public Works Mutual Aid Designated Officials Form:

Annual LEMP Renewal:

Motion by M. Winslow and seconded by D. Adams to sign the Annual Public Works Emergency Mutual Aid Agreement, Annual Public Works Mutual Aid Designated Form and the Annual LEMP Renewal as presented. Matt Trombley has reviewed the LEMP form following the updating of the information. Motion passed unanimously 3 – 0.

Act on Orders \$142,781.76; Payroll \$12,336.23

The orders were signed with no discussion.

Motion by M. Winslow and seconded by D. Adams to enter into Executive Session at 6:58 PM. Motion passed unanimously 3 – 0.

EXECUTIVE SESSION

In accordance with 1 V.S.A. § 313(a) where premature general public knowledge would clearly place the municipality or person involved at a substantial disadvantage to discuss the appointment, employment or evaluation of a public officer or employee, provided that a public body must make the final hiring or appointment decision and explain its reason for the decision, in open meeting to include the Town Manager.

The Select Board exited Executive Session at 8:15 PM with no action taken.
Motion by M. Winslow and seconded by D. Adams to adjourn at 8:15 PM.
The next regular Select Board meeting will be held on May 6, 2026.

Respectfully Submitted,

Kelly Giard
Recording Secretary

Alicia Malay, Chair

_____ ABSENT _____
David Mills, Vice Chair

_____ ABSENT _____
Thomas Hooker, Selectman

Dan Adams, Selectman

Mark Winslow, Selectman