Town of Pittsford SELECT BOARD MEETING – March 4, 2026– DRAFT

MEMBERS PRESENT: Alicia Malay, David Mills, Thomas Hooker, Mark Winslow and Dan Adams.
OTHERS PRESENT: Ann Reed – Town Manager, Kelly Giard – Recording Secretary

The Select Board was called to order at 6:30 PM by Town Manager Ann Reed.

The meeting was opened with the Pledge of Allegiance.

This was the reorganizational meeting following Town Meeting.

Motion by T. Hooker and seconded by D. Adams to nominate Alicia Malay as Chair of the Select Board. Motion passed 4 – 0 - 1. At this time, the meeting was transferred to Chair Malay. Motion by Chair Malay and seconded by D. Adams to nominate David Mills as Vice Chair of the Select Board. Motion passed 4 – 0 – 1.

Chair Malay stated that there was no need for any additional Executive Session or to amend the agenda. Motion by D. Mills and seconded by T. Hooker to adopt the agenda as presented. Motion passed unanimously 5 – 0.

Motion by T. Hooker and seconded by D. Mills to approve the Recording Clerk (Town Manager); Appointment of the Official Newspaper (The Rutland Herald); Delinquent Tax Collector (Ann Reed); Tree Warden (Robert Ketcham); Animal Control Officers (Pittsford Police Department); Enhanced 9-1-1 Coordinator (Ann Reed – Interim); Emergency Management Director (Matt Trombley); Fence Viewers (Mark Winslow, David Mills and W. Joseph Gagnon); Fuel Coordinator (Ann Reed); Zoning Board of Adjustment – 3 year term until 2029 (Richard Conway, Nicholas Michael – Alternate, Jim LaCoille, Edward Keith, Jr. Stanley Markowski, Ernie Racette, Charlie Simpson – Alternate) Rutland County Solid Waste Representatives – Nancy Gaudreau, Vacancy for Alternate; Rutland Regional Planning Commission – Ann Reed, Donna Wilson (alternate); Rutland Transportation Area Council – Alicia Malay (alternate), Chad Eugair; Otter Creek Watershed Insect Control District – Stephen Belcher, Alicia Malay; Fire Warden – Brad Keith; Zoning Administrator – Ann Reed (Interim). Proposed Meeting Schedule of the 1st and 3rd Wednesday of each month (March 4, March 18, April 1, April 15, May 6, May 20, June 3, June 17, July 1, July 15, August 5, August 19, September 2, September 16, October 7, October 21, November 4, November 18, December 2, December 16, January 6, January 23, February 3, February 17). Motion passed unanimously 5 – 0.

MINUTES:

The minutes from the February 18, 2026 regular meeting, the February 23, 2026 Select Board meeting and the February 18, 2026 Liquor Board were signed with no corrections.

TOWN MANAGER REPORT:

Town Manager Ann Reed reported the following:

- An offer has been made to a new Recreation Director and she has accepted. Sydney Wood will be starting on March 9, 2026.
- Attended the Planning Commission meeting on February 26, 2026 where they made recommended changes to the Zoning Regulations and are preparing for a hearing pending Attorney Kupferer's comments for March 26, 2026 to get the Zoning Regulations approved.

Pending approval of these changes, the Select Board would need to host another hearing potentially April 1, 2026 during their regular meeting,

- The Water Department has fixed two more leaks in town due to the deep frost and shifting of the soils. This brings the total of repairs to town water lines within the last month and a half to five.
- Corrie and Dolores have been doing dog license renewals. This is a reminder that dog licenses should be done by April 1, 2026 to avoid penalties. An up-to-date rabies certificate is needed.
- The Town Manager will be out of the office on March 13 and March 16, 2026 and returning on March 17, 2026.
- There were 36 utility shut off notices sent out, which is a decrease from the last billing cycle.
- The offices will be closed at 2:00 PM on March 5, 2026 to allow for employees to attend a training.
- The results of Town Meeting elected officials was read and are as follows: Select Board (3 years) Mark Winslow – 262 votes; Erin Eugair - 216 votes; write in – 3 votes; Select Board (2 years) – Dan Adams – 445 votes; write in - 10 votes; Town Clerk – Dolores Gecha - 456 votes; write in – 1 vote; Town Treasurer – 457; write in – 1 vote; Trustees of Public Funds – Dolores Gecha – 450 votes; write in – 4 votes.
- The Select Board Essentials training information was included in the packets. Any member that is interested in attending, please notify the Town Manager.

D. Adams inquired if the leaks were repaired using town equipment. Ms. Reed stated that they were able to use Town equipment, however, there was a need to hire flaggers for one of the repairs.

PUBLIC COMMENT:

D. Mills inquired when the last time the Cooley Bridge was treated with fire retardant. He feels that this is something that needs to be kept up to date. T. Hooker stated that there is new damage to the Cooley Bridge. Ms. Reed stated that she also noted the damage and stated that Chad Eugair has gone to check the bridge. There was discussion on researching the use of cameras on the bridges. D. Adams inquired if there are signs posted, which it was noted to be posted.

D. Adams stated that he was recently at the Transfer Station and the staff was inquiring the status of the roof overhang. Ms. Reed stated that she has the drawings and is planning to put this project out to bid.

OLD BUSINESS

Enhanced Energy Plan:

Ms. Reed stated that the Planning discussed the biomass and natural gas sections of the Enhanced Energy Plan at their last meeting. The members of the Select Board agreed to send the document back to the Planning Commission to schedule their hearing.

Zoning Regulations:

Ms. Reed stated that Devon is requesting that the Zoning Regulations be done very soon to be classed as a Tier 1B town. Ms. Reed stated that she is waiting for Atty. Kupferer to return his comments on the Connex Boxes and the Affordable Housing portions. The proposed potential date is March 26, 2026 for the Planning Commission and April 1, 2026 for the Select Board. Motion by T. Hooker and seconded by D. Mills to warn the Select Board hearing for April 1, 2026. Motion passed unanimously 5 – 0.

NEW BUSINESS

Review Results of Town Meeting:

Ms. Reed stated that there are no appointments to be made by the Select Board. The vacancies to be filled are W. Joseph Gagnon as Fence Viewer; the Solid Waste District representative; OCCUD representative, which Ms. Reed stated that there are many towns that are pulling from the district and Dave Atherton was the former representative; Robb Spensley received enough votes to continue as Moderator. Motion by T. Hooker and second by D. Mills to approve the appointment of Mr. Gagnon to the Fence Viewers, if he is agreeable. M. Winslow will contact Mr. Gagnon. Motion passed unanimously 5 – 0.

Reinstatement of Recreation Committee:

Motion by D. Mills and seconded by D. Adams to reinstate the Recreation Committee. Ms. Reed stated that there is interest in serving on the committee from both former members and new interested parties. Motion passed unanimously 5 – 0.

Vermont Bond Bank Closing Paperwork for Bridge 108 water bond:

Ms. Reed stated that the bond bank loan was able to be decreased from $400,000 to $350,000 and reviewed the loan documents. Motion by D. Mills and seconded by T. Hooker having seen and reviewed the Resolution Certificate and attachments to it related to the issuance of the Town's $350,000 general obligation bond and its sale to the Vermont Bond Bank. I hereby move the adoption and approval of the Resolution and Certificate as presented at this meeting. Motion passed unanimously 5 – 0.

Naming of Two Roadways on OMYA Property for 911 Purposes:

Ms. Reed stated that OMYA has requested the naming of 2 roads on their property. The proposed road names are Low Drive and Haul Road. Motion by D. Mills and second by T. Hooker to approve the proposed road names. Motion passed unanimously 5 – 0.

Act on Orders $180,307.50; Payroll $13,012.22:

The orders were signed with no discussion.

The Select Board recessed at 7:07 PM to convene as the Liquor Board
The Select Board reconvened at 7:09 PM.

Motion by T. Hooker and seconded by D. Mills to enter into Executive Session at 7:09 PM. Motion passed unanimously 5 – 0.

EXECUTIVE SESSION

In accordance with 1 V.S.A. § 313(a) where premature general public knowledge would clearly place the municipality or person involved at a substantial disadvantage to discuss the appointment, employment or evaluation of a public officer or employee, provided that a public body must make the final hiring or appointment decision and explain its reason for the decision, in open meeting. 1 V.S.A. § 313(a)(3) to include the Town Manager.

Motion by A. Malay and seconded by T. Hooker to exit Executive Session at 7:57 PM and appoint Dolores Gecha as Town Clerk and Treasurer effective 45 days from the Town Meeting election to be on April 17, 2026 for a term of 3 years. Motion passed unanimously 5 – 0.

The Select Board adjourned at 8:00 PM.

The next regular Select Board meeting will be held on March 18, 2026.

Respectfully Submitted,

Kelly Giard
Recording Secretary

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Alicia Malay, Chair

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David Mills, Vice Chair

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Thomas Hooker, Selectman

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Dan Adams, Selectman

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Mark Winslow, Selectman