

Town of Pittsford SELECT BOARD MEETING – February 4, 2026 – DRAFT

MEMBERS PRESENT: Thomas Hooker, Alicia Malay, and David Mills. ABSENT: Mark Winslow and Dan Adams. OTHERS PRESENT: Brett Mullins, Lisa Wright, Ann Reed –Town Manager, Kelly Giard – Recording Secretary

The Select Board was called to order at 6:30 PM by Chair Malay with a moment of silence in honor of Ben Adams.

The meeting was opened with the Pledge of Allegiance.

Chair Malay stated that there was no need to add an Executive Session. Chair Malay also stated that there was a need to table the Resolution to Uphold the Constitution of the United States and Vermont, Rutland Regional Planning Commission Land Use Maps Revision Update and Tier 3 and the Road Rule Regulations. Motion by D. Mills and seconded by T. Hooker to adopt the agenda as amended. Motion passed unanimously 3 - 0.

MINUTES:

The minutes from the January 19, 2026 special meeting, the January 21, 2026 dog hearing, the January 21, 2026 regular meeting and the January 21, 2026 liquor board minutes were signed with a minor correction (conservation instead of conversation) for the January 21, 2026 regular meeting.

TOWN MANAGER REPORT:

Town Manager Ann Reed reported the following:

- Met with the Planning Commission on January 22, 2026. The Planning Commission would like a written report from the Select Board of the changes that they would like to see for the Energy Plan and Zoning Regulations. They understand that the Enhanced Energy Plan has pages 2-6 that the Select Board would like to have rewritten but they would like further information. They also know that the connex containers and affordable housing are concerns with the Zoning Regulations, but would like to find out what exactly the Select Board would like done with these items.
- Attended a meeting at OMYA on January 23, 2026 to discuss the police contract going forward. This was a great meeting with a lot of questions answered on both sides.
- Met with citizens at the Maclure Library on Saturday January 24, 2026. This will be happening again on February 7, 2026 at 10:00 AM and hope to do this monthly for at least the first half of 2026.
- Still seeking a resident to fill the Zoning Board of Adjustment vacancy. Anyone interested in this position should contact the Town Manager.
- Met with Maggie from Rutland Regional Planning on January 28, 2026 regarding the five year LHMP renewal. This is on the agenda and will be discussed.

- Received nearly 30 applications for the Recreation Director position. Interviews are in progress and hopefully a decision will be made in the next couple of weeks.
- Attended a FEMA flood mapping zoom meeting on January 28, 2026. This was for the entire northeast, and focused on coastal waters and larger cities. They did show on a map where they are in the starting process of remapping the Rutland Region near the end of the webinar.
- Delinquent tax bills went out on January 29, 2026. The amount delinquent is \$264,116.27 of which \$164,735.19 is 2025/2026 tax year. With the new delinquent tax sale laws, we may want to start working on the delinquent tax bills greater than \$1,500 that are from the 2024/2025 tax year and before.
- There were 119 water/sewer delinquent accounts when the billing was done February 4, 2026. Owners are encouraged to reach out to make payment arrangements.

SELECTBOARD MEMBER REMARKS:

None presented at this time

PUBLIC COMMENT:

None presented at this time.

OLD BUSINESS

Select Board Letter RE: OVUUSD Buildings and First Right of Refusal:

Ms. Reed reported that Atty. Kupferer has reviewed the letter that was in the packet. Atty. Kupferer has recommended to attach articles to the letter. Ms. Reed also stated that she has received a call from a member of the OVUUSD that they would like to attend a Select Board meeting. Motion by D. Mills and second by T. Hooker to send the letter as presented. Motion passed unanimously 3 – 0.

Caverly Preschool Discussion/Letter:

Chair Malay stated that she gave a copy of the letter to each member of the OVUUSD board. Chair Malay stated that the vote was defeated by 1 vote at the recent meeting. Chair Malay will be meeting with parents in the very near future. Chair Malay stated that the district is open to litigation due to violation of Open Meeting Law. Residents are encouraged to attend the school portion of Town Meeting. Which is held the week before the town portion of Town Meeting.

Resolution to Uphold the Constitution of the United States and Vermont:

This topic was tabled to a future meeting.

Tier 3 and Road Rule Regulations:

This topic was tabled to a future meeting.

Rutland Regional Planning Commission Land Use Maps Revisions Update:

This topic was tabled to a future meeting.

Zoning Updates:

Zoning Administrator Jeff Biasuzzi included an update in the packets, as requested from a past meeting. This discussion was tabled to a future meeting.

Town Meeting Planning:

Ms. Reed stated that the former summer staff members were emailed to provide child care services during Town Meeting and there has been no reply. There was discussion of other groups to reach out to for the coverage. There will be advertising for the potluck dessert portion.

NEW BUSINESS

Tax Map Maintenance Approval:

Lisa Wright was present and explained the minor changes in the contract. This topic was tabled to a future meeting.

Personal Property Tax – Gail Contract:

Motion by T. Hooker and seconded by Chair Malay to approve the contract as presented by G & K Associates. D. Mills stated that it was his understanding that this would be done for “a few years” and take time off. Ms. Wright explained that she is not qualified to assess personal property and there are always changes. Motion passed unanimously 3 – 0.

Act 145 of 2024 Modernization of Vermont’s Communications Taxes:

Ms. Wright included this information in the packets and reviewed during her presentations.

5 Year Local Hazard mitigation Plan Renewal Update/Timeline:

Ms. Reed stated that this has drastically changed over the last 5 years. This will be done in July, which will be after the expiration date. The positive is that Pittsford has done the “leg work” by identifying and notifying the members and this gap is not uncommon.

Vermont Bond Bank – 2024 Bond Vote Bonding Information:

Ms. Reed explained that the bond that was approved in 2024 for the Bridge 108 water main project has been notified of a closing date of March 18, 2026 from the original date of March 12 2026. The bonding attorney does all of the work and there is no need to attend.

Act on Orders \$183,288.88; Payroll \$15,566.54

The orders were signed with no discussion.

The Select Board recessed at 7:15 PM to convene as the Liquor Board.

The Select Board reconvened at 7:17 PM with a motion by D. Mills and seconded by T. Hooker to enter into Executive Session. Motion passed unanimously 3 – 0.

EXECUTIVE SESSION

In accordance with 1 V.S.A. § 313(a) where premature general public knowledge would clearly place the municipality or person involved at a substantial disadvantage to discuss the appointment, employment or evaluation of a public officer or employee, provided that a public body must make the final hiring or appointment decision and explain its reason for the decision, in open meeting to include the Town Manager.

The Select Board exited Executive Session at 7:55 PM with no action taken.

Motion by D. Mills and seconded by T. Hooker to adjourn the meeting.

The Select Board adjourned at 7:55 PM.

The next regular Select Board meeting will be held on February 18, 2026.

Respectfully Submitted,

Kelly Giard
Recording Secretary

Alicia Malay, Chair

David Mills, Vice Chair

Thomas Hooker, Selectman

_____ ABSENT _____
Dan Adams, Selectman

_____ ABSENT _____
Mark Winslow, Selectman