

Town of Pittsford
Research and Retrieval Policy

The Town of Pittsford Town Clerk's Office maintains the Town's official property land records and recorded survey maps. These records are open to the public for inspection and copying during regular office hours, preferably by appointment.

Although the Town Clerk's Office maintains these records, staff do not provide search and retrieval services. This policy is consistent with the Vermont Secretary of State's general opinion regarding the Public Records Law (Vermont Secretary of State publication "OPINIONS" Volume 8, Number 5 May 2006).

The Town does not carry title insurance and assumes no liability for research conducted for legal, financial, or real estate transactions. Town Clerk staff may fulfill copy requests, as time allows, only when specific volume and page numbers are provided and the appropriate fees are paid in advance.

The foregoing policy is hereby adopted by the Selectboard of the Town of Pittsford this 7 th day of January, 2026 and is effective as of this date until amended, modified, or repealed by a subsequent Selectboard.

SIGNATURES:






