

## Town of Pittsford SELECT BOARD MEETING – May 7, 2025– DRAFT

MEMBERS PRESENT: Alicia Malay, Thomas Hooker, Dan Adams, Mark Winslow and David Mills.

OTHERS PRESENT: Greg Hiltz, Jeremy Martelle, Chip Greeno, Chuck Greeno, Kelly Giard – Recording Secretary

The Select Board was called to order at 6:30 PM by Chair Alicia Malay.

Chair Malay stated there was a need to add Executive Sessions for personnel and legal. Chair Malay stated that there was no need to further amend the agenda. Motion by D. Mills and seconded by T. Hooker to approve the agenda as amended. Motion passed unanimously 5 – 0.

### **MINUTES:**

The minutes from the April 16, 2025 Select Board and Liquor Board were signed with no corrections.

### **TOWN MANAGER REPORT:**

In the absence of Interim Town Manager Ann Reed, Chair Malay reviewed the Interim Town Manager's Report that was included in the packets:

- Attended NewStory Center Coffee and Conversation. The topic was sexual violence in Rutland County and the statistics are horrifying. Advocate business cards were obtained and are available to the Police Department.
- Attended the Maclure Library Round Table Discussion involving the Library, Lothrop School, Historical Society, Pittsford Village Farm and the Town Recreation Department. This was a collaborative effort and this allows events to be discussed and not overlapping across town. Covered Bridge week was discussed at this meeting.
- Attended the Act 181 training at the Rutland Regional Planning Commission. There was a review of the new mapping for the region, as well as an overview of the new categories of land uses in relation to the new Act 181 guidelines.
- Met with Dave and Will from Killington regarding the Rutland Regional Disaster Cooperative. An email was sent to the Select Board, Fire Chief and the Emergency Management Director (Tim Cornell) about the discussion being held on June 25<sup>th</sup> from 11AM – 1PM. Chief Hemple and the Interim Town Manager have signed up for this discussion.
- The Municipal Offices will be closing at noon on May 16<sup>th</sup> for carpet cleaning.
- A new monument marker has been received. Coordination for the temporary installation has begun with Rick Conway to install near the Mobil Station with the permanent placement once Bridge 108 is completed.
- Roughly 50 pounds of medications were picked up from the drop box in the lobby by the Lamoille County Sheriff's department that oversees the Medication Take Back Program. The box will remain in the lobby and is still available for drop off of no longer needed or expired medications in pill form.
- Attended the Planning Commission meeting and updated them on the Rutland Regional Planning Commission happenings. During their meeting, they continued to work on the Subdivision Bylaws addendum to the Zoning Regulations. Logan Solomon from the Rutland Regional Planning Commission worked with the Planning Commission and the members of the Planning Commission would like to remind the public that their meetings are open to the public and public input is welcome. The next meeting will be held on May 21, 2025 at 6:30

PM. The Planning Commission will be finishing working through the first draft of the Subdivision Bylaws and start working on the edits for the Zoning Regulations, working on the edits for the Zoning Regulations, incorporating what Mr. Solomon brought to the March meeting and input from the Commission members who have identified edits. The Planning Commission also have the Enhanced Energy Plan hearing on May 15<sup>th</sup> at 6:30 PM in the Conference Room and is open to the public.

- Attended the TAC meeting. Ethan from the Rutland Regional Planning Commission began reviewing the transportation of the Rutland Regional Planning Commission 2026 plan. A reminder was given to towns that have not signed up for the Better Roads funds for highway inventory. Pittsford has already signed up for this program.
- A staff meeting was held with introductions of new employees and department project reviews.
- The next staff meeting will be held on June 12, 2025 with a representative from VMERS in attendance to discuss the retirement plan and allow for 1:1 employee discussions.
- The employee barbecue is scheduled for September 11, 2025 at the Rec Area. More information will be coming in the future.
- Contacted T-Mobile with the questions on the cameras for the bridges, as well as Beth from the Vermont Covered Bridges and waiting for responses.
- The annual fire alarm inspection has been completed at the Town Offices.
- Discussed with citizens about Sugar Hollow Road and have asked Chad Eugair to also have discussions with the citizens.
- The 2011 F550 has been sold for \$19,900.
- A contract with Motorola has been signed for the police cruiser and body cameras. The timing of the installation is being worked out with Silloway on the requirements from the Town for a smooth transition.
- Met with Brandon Town Manager Seth Hopkins, Brandon Select Board Member Cecil Reniche-Smith and homeowner Patrick Fitzsimmons regarding the Syndicate Road/Carver Street closure. The concerns of Pittsford were discussed as being the emergency service and that the town had previously tried gating a road in the past and was not received well. Photos that were presented were included in the packets for review. Brandon also expressed concerns of not wanting to maintain the road year-round and that there are many pot holes currently. This road is not maintained in the winter and is flooded much of the on the Brandon side as well. A recommendation was to double check state laws prior to gating the road.
- A reminder that the Chittenden's siren testing will be on May 13<sup>th</sup> at 6:30 pm.
- Delinquent water/sewer and delinquent tax bills went out. As of April 28, 2025, there are 35 delinquent water/sewer users (with most having repayment agreements) and 59 delinquent tax accounts with more than half having repayment agreements. The delinquent water/sewer totals are \$67,273.41 and delinquent tax bills total \$198,770.75.
- Attended the Zoning Board of Adjustment hearings. There were 2 permits approved at this meeting. The Zoning Board of Adjustment also did a final vote on a previous permit and clarified another permit from a previous hearing.

**SELECTBOARD MEMBER REMARKS:**

None presented at this time.

### **PUBLIC COMMENT:**

Greg Hiltz was present to discuss the junk and unregistered vehicles that are currently on 3 properties on Fire Hill Road. Mr. Hiltz stated that nothing has been done with the previous complaints that have been brought before the Select Board. Following discussion, the Select Board agreed to table the topic and ask the Zoning Administrator and the Town Health Officer to attend the next meeting to discuss this concern. The Select Board members would like these invited attendees to bring any documents pertaining to the past concerns.

### **OLD BUSINESS**

#### **Public Nudity Ordinance:**

Motion by D. Mills and seconded by M. Winslow to adopt the Public Nudity Ordinance as presented. Motion passed unanimously 5 – 0.

### **NEW BUSINESS**

#### **C & C Fireworks Permit Renewal:**

Chip Greeno and Chuck Greeno from C & C Fireworks were present to request a permit renewal for their fireworks business. Chip Greeno stated that this has been a 3 year permit for the last 2 cycles and is asking about having a permit for a longer period of time. Mr. Greeno inquired if this permit could be “open ended” and feels that they have been following the rules and obeying laws and stated that they are more than willing to return to the Select Board if any concerns arise. Motion by D. Mills and seconded by T. Hooker to issue a permit to C & C Fireworks for 5 years, with an expiration date of October 31, 2030. Motion passed unanimously 5 – 0.

Chip Greeno and Chuck Greeno exited at 6:40 PM.

#### **Brookside Services Transfer Station Extension of Roof:**

Mr. Martelle from Brookside Services, the operators of the Transfer Station was present to request permission for an extension of the roof at the transfer station. The Select Board members agreed to table this item and ask Mr. Martelle to draw a proposed project and obtain the quotes for this project. Mr. Martelle agreed.

Mr. Martelle exited at 6:45 PM

#### **Act on Orders \$1,816,743.31; Payroll \$14,478.40:**

The orders were signed with the following discussion:

M. Winslow inquired the expense to Allen Engineering. This was for the Water & Sewer Department.

The Select Board recessed at 6:53 PM to convene as the Liquor Board.

The Select Board reconvened at 6:55 PM.

Motion by T. Hooker and seconded by M. Winslow to enter into Executive Session at 6:56 PM.

Motion passed unanimously 5 – 0.

### **EXECUTIVE SESSION**

In accordance with 1 V.S.A. § 313(a) where premature general public knowledge would clearly place the municipality or person involved at a substantial disadvantage to discuss the appointment,

employment or evaluation of a public officer or employee, provided that a public body must make the final hiring or appointment decision and explain its reason for the decision, in open meeting. 1 V.S.A. § 313(a)(3).

The Select Board exited Executive Session at 7:29 PM with the following action:

Motion by D. Mills and seconded by T. Hooker that any contact with the Town Attorney must be approved by the Select Board, and in the event of short notice, the Chair or Vice Chair of the Select Board may review and approve the request. Motion passed unanimously 5 – 0.

The Select Board adjourned at 7:30 PM.

The next regular Select Board meeting will be held on May 21, 2025.

Respectfully Submitted,

Kelly Giard  
Recording Secretary

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Alicia Malay, Chair

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David Mills, Vice Chair

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Thomas Hooker, Selectman

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Dan Adams, Selectman

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Mark Winslow, Selectman