

## Town of Pittsford SELECT BOARD MEETING – April 2, 2025– DRAFT

MEMBERS PRESENT: Alicia Malay, Thomas Hooker, and Dan Adams. ABSENT: Mark Winslow and David Mills. OTHERS PRESENT: Chad Eugair, Steven Belcher, Donna Wilson, Peter Wilson, Ann Reed – Interim Town Manager, Kelly Giard – Recording Secretary

The Select Board was called to order at 6:30 PM by Chair Alicia Malay.

Chair Malay stated there was a need to add to the Executive Session, for personnel. D. Adams also stated that he had an additional Executive Session, also for personnel. Chair Malay stated that there was no need to further amend the agenda. Motion by T. Hooker and seconded by D. Adams to approve the agenda as amended. Motion passed unanimously 3 – 0.

### **MINUTES:**

The minutes from the March 19, 2025 regular meeting were signed with no corrections. The minutes from Town Meeting were reviewed and will be signed at a future meeting following a minor correction.

### **TOWN MANAGER REPORT:**

Interim Town Manager Ann Reed reported the following:

- There will be an online presentation with regard to the Open Meeting Law. Members interested in attending should sign up with the Interim Town Manager.
- Met with the Fire Department during their training session review the Employee Assistance Program that is available to all town employees.
- Met with Chad Eugair and Ethan from the Rutland Regional Planning Commission regarding transportation related projects. One of the projects discussed was the installation of rapid blinking lights at the crosswalk at Kamuda's. Another discussion point was slowing traffic that is coming from Route 7 down Elm Street. Finally, there was discussion of possibly taking over Route 7. Ethan will be looking into the financial implications and will be discussing concerns with the State of Vermont.
- Attended the Regional TAC meeting, which discussed Marble Valley Regional Transportation aka The Bus. There is going to be a roll-out of new signage for their stops, as well as trying to improve the stops. Routes and schedules have changed a bit for 2025 to save money with minimal impact to ridership.
- There was a sewer line break on Route 7, which was discovered after a resident was having issues that were snaked from the house to the main line. Markowski Excavating will be assisting with the repair, as the sewer line is down approximately 9' in this area along Route 7.
- Attended the Planning Commission meeting. The Planning Commission will be holding the hearing on the Enhanced Energy Plan on May 15. Their next meeting will be held on April 24<sup>th</sup> at 6:30 PM. The Planning Commission would like to make sure that the public is aware that these meetings are open to the public for comment. The Planning Commission will be

working on the Zoning bylaws starting in April, as well as the Subdivision bylaws leading up to a Town Plan rework for renewal.

- The paving bid opening was held for FY 2026. This topic is on the agenda for further discussion.
- Delinquent Water/Sewer and delinquent tax bills were sent out on March 28, 2025.
- The Consumer Confidence Reports for water customers will be mailed to the water customers in the very near future. These are annual reports that notify the customers of the quality of the town's water.
- Interim water meter readings are currently taking place. Customers with higher than usual readings will be contacted.
- Silloway is working on the Police Department server and will be replacing 5 computers within the municipal office structure in the near future.
- RHR has submitted their next contract. There has been talk between Town Clerk's that there have been concerns of being able to get an audit firm. Sullivan & Powers has been contacted and have not responded as yet.
- Chad Eugair would like to put the F550 up for sale. It was recommended he use the GovBid system previously used to sell Town vehicles.

D. Adams inquired the Elm Street speed ideas from Route 7. Ms. Reed explained that there may be curbing or three quarter year bollards installed. This would be something the Town, in partnership with RRPC will try to get grants for.

#### **SELECTBOARD MEMBER REMARKS:**

T. Hooker stated that there has been instances of vehicles parking on the sidewalk in town along Route 7. Ms. Reed will look into the possibility of signage being placed.

#### **PUBLIC COMMENT:**

None presented at this time.

#### **OLD BUSINESS**

##### **Police Cruiser and Body Cameras:**

There was a packet of information from Motorola for the members of the Select Board to review. Ms. Reed stated that she has spoken with Silloway regarding the current information that is stored from the current body and cruiser cameras. The drives are currently full and will require additional space for the data to be collected. There was discussion of the funding for the first year of the 5 year purchase. The Belden income was not included in the budget, therefore is a possibility. D. Adams inquired if there was a warranty included in the purchase price. Ms. Reed explained that the warranty would be pro-rated if necessary. T. Hooker inquired if there were any state contracts that may be available to municipalities. Ms. Reed

explained that Motorola has the “monopoly” in Vermont. Following discussion, the members present tabled the item until there was a full board present.

**Covered Bridge Week in August/Potential Banner Purchase:**

Covered Bridge Week is August 2 – August 9 in Vermont. Ms. Reed has contacted Winning Image Graphics who has proposed a banner for the Town Green advertising this event, measuring 10’ X 3’ and includes a QR code. The cost for this banner is \$240. Motion by T. Hooker and seconded by D. Adams to purchase the banner for the Town Green from Winning Image Graphics for \$240 and four banners from the state for each bridge. Motion passed unanimously 3 – 0.

**Public Nudity Ordinance:**

The Brattleboro ordinance for public nudity has been used as a guideline for an ordinance for Pittsford and was included in the packets for review. D. Adams asked for clarification of this ordinance. Ms. Reed stated that there have been complaints received from neighbors on Furnace Road and on the public sidewalks. This topic was tabled to a future meeting.

**Zoning Administrator Alternate Discussion:**

This topic was tabled to a future meeting.

**Animal Control Officer Vacancy Appointment:**

Chief Warfle has proposed having the entire Police Department appointed to the Animal Control Officer vacancy. Motion by T. Hooker and seconded by A. Malay to appoint the Police Department to the Animal Control Officer vacancy. D. Adams inquired the possibility of constructing a holding pen to house animals that are picked up when the Humane Society is not available to take an animal. Atty. Kupferer will be consulted on this and discussed at a future meeting. The motion passed unanimously 3 – 0.

**NEW BUSINESS**

**Recreation Committee:**

Ms. Reed reported that the Recreation Director has met with the Recreation Committee regarding the vacancies on the Recreation Committee. The committee feels that the director is doing a great job and are proposing a volunteer committee. D. Adams would like to discuss this topic in Executive Session. This topic was tabled.

**Paving Bid Results:**

The paving bids were opened and Wilk Paving and Pike Industries submitted bids. Wilk personnel did a ride around with Chad Eugair to take measurements and Pike Industries personnel did not do the ride around. Following this ride around, there was a variation in tonnage. Motion by T. Hooker and seconded by A. Malay to accept the bid from Wilk Paving in the amount of \$83.00 per ton. Motion passed unanimously 3 – 0.

**Transfer Station Compactor Potential Sale:**

The town is no longer operating the Transfer Station, therefore, there is no need for the compactor at the site. There was discussion on this equipment and it was decided to put the item out to bid and contact the original company to get any information on the item. There will be further discussions at a future meeting.

**No Camping/No Overnight Parking Locations/Signage:**

There are rising concerns with overnight parking and camping at some of the town trailheads and parking spaces due to the discontinuation of the Hotel/Motel Voucher program. The Town will be looking into a possible ordinance so this can be enforced at identified locations. There will need to be an ordinance in place prior to printing and installing signs.

**Otter Creek Watershed Insect Control District Potential Amendment to Agreement:**

The Otter Creek Watershed Insect Control District sent a proposed amendment to their agreement, that was included in the packets for review. Steven Belcher was present to discuss this amendment. Motion by T. Hooker and seconded by D. Adams to accept the amendment to the agreement. Motion passed unanimously 3 – 0. Chair Malay expressed thanks to Mr. Belcher for all of his work on this committee.

**Planning Commission Schedule/Enhanced Energy Plan Public Hearing Dates:**

Ms. Reed stated that she met with the Rutland Regional Planning Commission and asked for assistance in getting the information to neighboring towns with regard to the Enhanced Energy Plan. The Town Plan and the Subdivision Regulations are required to be completed prior to the end of the year due to the stipulations in the grants that were received or the grant funds will need to be returned. The Town Plan is due for renewal prior to February 2026. Members of the Planning Commission have been asked to stop by the Town Office to get a copy of the 2019 Zoning Bylaws.

**Resignation from Rutland County Solid Waste District Appointment:**

William Drummond had submitted his resignation to the Rutland County Solid Waste District. The members of the Select Board agreed to advertise for a replacement representative for this position.

**Rutland County Solid Waste District Appointment Form:**

This was signed with Nancy Gendreau as the representative.

**Act on Orders \$102,108.98; Payroll \$13,198.82:**

The orders were signed with no discussion.

Motion by T. Hooker and seconded by D. Adams to enter into Executive Session at 7:33 PM. Motion passed unanimously 3 – 0.

**EXECUTIVE SESSION**

In accordance with 1 V.S.A. § 313(a) where premature general public knowledge would clearly place the municipality or person involved at a substantial disadvantage to discuss contracts. 1 V.S.A. § 313(a)(1)(a) to include the Interim Town Manager.

In accordance with 1 V.S.A. § 313(a) where premature general public knowledge would clearly place the municipality or person involved at a substantial disadvantage to discuss the appointment, employment or evaluation of a public officer or employee, provided that a public body must make the final hiring or appointment decision and explain its reason for the decision, in open meeting. 1 V.S.A. § 313(a)(3) to include the Interim Town Manager.

Motion by T. Hooker and seconded by D. Adams to exit Executive Session at 8:55 PM with no action taken. Motion passed unanimously 3 – 0

The Select Board adjourned at 8:55 PM.

The next regular Select Board meeting will be held on April 16, 2025.

Respectfully Submitted,

Kelly Giard  
Recording Secretary

\_\_\_\_\_  
Alicia Malay, Chair

\_\_\_\_\_  
ABSENT  
David Mills, Vice Chair

\_\_\_\_\_  
Thomas Hooker, Selectman

\_\_\_\_\_  
Dan Adams, Selectman

\_\_\_\_\_  
ABSENT  
Mark Winslow, Selectman