

Town of Pittsford
Board of Civil Authority
DRAFT MINUTES
February 12, 2025 Meeting

Members In Attendance: David Mills, Donna Wilson, Thomas Hooker, Elizabeth Simpson, William Drummond, Daniel Adams, David L. Soulia, Matt Candon, Ernest Clerihew, Brian Nolan, Charles "Butch" Shaw Others in Attendance: Interim Town Manager Ann Reed

The meeting was called to order at 6:30pm by Butch Shaw. There was no need for an executive session or to amend the agenda. Dave Mills motioned to accept the agenda as presented, second by David Soulia. Motion passed 11-0.

The Board discussed the requirement for mandatory training on the Municipal Code of Ethics as established by the Vermont Legislature in Act 171 of the 2024 legislative session. The need for and training opportunities were discussed at length, upon which Thomas Hooker moved to pay members of the board a \$15.00 stipend upon completion of the training. David Mills seconded the motion. A roll call vote was called with Mills, Adams, Soulia, Wilson, Simpson, Nolan, Drummond, Clerihew, Hooker and Shaw voting yes and Candon voting no. Motion passed 10-1.

In other matters before the board:

The board, on a motion by David Soulia, to designate the town office conference room as the designated polling place on March 4th, 2025 from 7:00am to 7:00pm. Motion was seconded by Thomas Hooker and passed on a vote of 11-0.

The board, on a motion by David Mills, to allow the Town Clerk to place early absentee ballots in a secure ballot box that are received before March 4, 2025. This was seconded by Thomas Hooker and passed 11-0.

With no further business coming before the Board, the meeting was adjourned at 7:45pm.

Charles "Butch" Shaw, Chair