

Town of Pittsford SELECT BOARD MEETING – October 30, 2024 – DRAFT

MEMBERS PRESENT: David Mills, Mark Winslow, Thomas Hooker and Alicia Malay. ABSENT: Dan Adams. OTHERS PRESENT: Ann Reed, Chad Eugair, David Atherton - Town Manager, Kelly Giard – Recording Secretary

The Select Board was called to order at 5:06 PM by Chair Malay.

Chair Malay stated that there was a need to amend the agenda to add an additional Executive Session for Personnel; to add Act on Warrants in the amount of \$87,717.29. Motion by T. Hooker and seconded by D. Mills to adopt the agenda as amended. Motion passed unanimously 4– 0.

SELECTBOARD MEMBER REMARKS

None presented at this time.

PUBLIC COMMENT:

None presented at this time.

OLD BUSINESS

None presented at this time.

NEW BUSINESS

Highway Budget FY 2026:

Highway Foreman Chad Eugair was present to discuss the Highway Department budget for Fiscal Year 2026. Mr. Eugair has met with Ann Reed to compile the information that was presented. The revenue changes in the budget include the increase of the Class 1 and 2 roads state aid from \$136,000 to \$143,00 and the interdepartmental “sale” of fuel is going away and this will be a general expense. The expense highlights include the “float” person that is shared with the Water and Sewer Department is included, increasing the labor expense by 1.91%, increasing the retirement to include modifications that were voted on at a prior meeting for the Department Heads; the health insurance rates are being increased everywhere. Pittsford is experiencing an aging workforce and adjustments are being made in the insurance expense to take this into account and include family vs single or double policy employees. There was insurance price comparisons between companies discussed and it was not beneficial to change due to the fact that the Union would need to be involved, the administrative costs and deductible costs would make the change not beneficial to the employee or the town; the paving budget was discussed. Town Manager Atherton stated that there have been no paving grants received for the last 2 years. D. Mills inquired what roads would be paved in the 2026 fiscal year. C Eugair stated Furnace Road to Hitchcock (last paved in 2011; Field Avenue and Randall Park (last paved in 2009); West Creek Road from the Underpass to Kendall Hill (last paved in 2013). C. Eugair stated that Randall Park has only been patched after the water line replacement. D. Mills inquired if there would be chip sealing done on the less travelled roads, which C. Eugair stated there would be. There was discussion on the durability of the chip

sealing d it was noted that the Oxbow portion that was done initially has lasted for approximately 6 years. Class 2 roads that would need paving includes Sangamon Road. Projects to be done in the 2026 Fiscal Year include applying for a Structures Grant for a box culvert on the Oxbow Road. The Kendall Hill Road Bridge was discussed at length. The equipment that would be included in the budget would be replacing the 550 truck with possibly a 600 truck and extensive repairs on the grader (or replacement as this is currently out of service.) Ms. Reed explained that the increase in property tax to support the current proposed Highway Department budget is 11.18%. There was discussion of places to cut, which included paving and instructing Mrs. Reed to rerun the health insurance numbers.

Administration Budget FY 2026:

Mrs. Reed stated that the insurance is the largest increase, training is being increased and the retirement is being increased due to the reclassification of the Town Manager and the Assistant Town Manger. There was discussion on the proper allocation of the grant funds that are received, currently, the funds are being booked to a “miscellaneous” account and the funds should be placed in the proper line item. There will be updated copies of the proposed budgets available for the members to review at their next meeting.

Act on Orders \$87,717.29; Payroll \$16,653.01:

The orders were signed with no discussion.

Motion by T. Hooker and seconded by M. Winslow to enter Executive Session at 5:54 PM.

EXECUTIVE SESSION

In accordance with 1 V.S.A. § 313(a) where premature general public knowledge would clearly place the municipality or person involved at a substantial disadvantage to discuss the appointment, employment or evaluation of a public officer or employee, provided that a public body must make the final hiring or appointment decision and explain its reason for the decision, in open meeting. 1 V.S.A. § 313(a)(3) to include the Town Manager. Select Board member Adams joined Executive Session at 5:55 PM.

Motion by Chair Malay and seconded by M. Winslow to exit Executive Session at 6:00 PM with no action taken. Motion passed unanimously 5 – 0.

Motion by T. Hooker and seconded by M. Winslow to enter Executive Session at 6:00 PM. Motion passed unanimously 5 – 0.

In accordance with 1 V.S.A. § 313(a) where premature general public knowledge would clearly place the municipality or person involved at a substantial disadvantage to discuss the appointment, employment or evaluation of a public officer or employee, provided that a public body must make the final hiring or appointment decision and explain its reason for the decision, in open meeting. 1 V.S.A. § 313(a)(3) to include the Town Manager.

Motion by Chair Malay and seconded by M. Winslow to exit Executive Session at 6:52 PM with no action taken. Motion passed unanimously 5 – 0.

Motion by M. Winslow and seconded by T. Hooker to adjourn at 6:53 PM. Motion passed unanimously 5 – 0.

The next Select Board meeting will be held on November 6, 2024.

Respectfully Submitted

Kelly Giard
Recording Secretary

Alicia Malay, Chair

David Mills, Vice Chair

Thomas Hooker, Selectman

Dan Adams, Selectman

Mark Winslow, Selectman