

Town of Pittsford SELECT BOARD MEETING – August 21, 2024 – DRAFT

MEMBERS PRESENT: Alicia Malay, David Mills, Mark Winslow, Thomas Hooker and Dan Adams.

OTHERS PRESENT: Ann Reed – Assistant to the Town Manager, Kelly Giard – Recording Secretary

The Select Board was called to order at 6:30 PM by Chair Malay.

Chair Malay stated that there was a need to amend the agenda to add 1 Personnel concerns and 1 Contracts for Executive Sessions and to add Fire Department Helmet Purchase to New Business. Motion by T. Hooker and seconded by D. Mills to adopt the agenda as amended. Motion passed unanimously 5– 0.

MINUTES:

The August 7, 2024 regular meeting minutes were discussed and agreed that more information needed to be included in the Public Comment section discussion with Mr. Garrow. These minutes were not signed. The August 7, 2024 Liquor Board minutes were signed with no corrections.

TOWN MANAGER REPORT:

Assistant to the Town Manager Ann Reed reported the following on behalf of Town Manager Atherton:

- Pittsford has been awarded the FY 25 Better Roads Category A Grant – Road Erosion Inventory Program and is eligible for \$14,000 to reassess road erosion inventory.
- The Highway Department has been busy with continuous roadside mowing and road grading due to the strong rain events. The Highway Department has also been repairing sections of pavement with hot mix, mainly where there were recent waterline repairs.
- The Highway Department will begin crack sealing on asphalt roads. This will be completed in house again this year.
- The Plains Road sewer replacement project has been rescheduled to start the first week of September.
- Chad Eugair and the Town Manager met with representatives from R A Filskov to discuss the culvert replacement on Whipple Hollow Road. They will begin the project once they receive the culvert and are hoping to have this project completed prior to the beginning of the new school year.
- Bridge 108 construction update includes the complete installation of the final piles of support excavation; beginning the forming of the sub-footing for the northern abutment; there have been concerns raised that the contractor is working beyond the allowable hours, however, it has been confirmed by the contractor and review of their contract with VTRANS that the contractor is allowed to work from 7:00 AM – 7:00 PM during normal work days.
- The Town Manager has spoken with Brian Sanderson regarding the situation at Garrow Auto Sales. He is still waiting for a response.
- The Town Manager has also spoken with VTRANS regarding the sagging on the Hammond Bridge. There is question as to who owns the bridge, whether it is the State Historical Society or the State of Vermont.

SELECTBOARD MEMBER REMARKS:

None presented at this time.

PUBLIC COMMENT:

None presented at this time.

OLD BUSINESS

None presented at this time.

NEW BUSINESS

Devon Neary – RRPC Update:

This topic was tabled to a future meeting.

Tri-Town Trail Scoping Study Meeting Information:

Information from the first Public Concerns Meeting was included in the packets for review and will be posted on the website. D. Mills stated the location of the proposed trails on the map would be helpful. A. Reed stated that there is a challenge as to how the 3 involved towns would be connecting to the trails. D. Adams inquired who was involved and serving on the Committee. A. Reed explained that the 3 town managers and representatives from the Rutland Regional Planning Commission were the first involved on the committee.

Purchase of Fire Department Helmets:

Chief Hemple has presented that the Fire Department helmets are needing replacing and has a proposal that the budget pay for 50% of the cost and the Hose Company pay the balance. The proposal is to purchase 20 helmets from Reynolds & Son in the amount of \$8,970. D. Mills inquired if this was the low bidder. T. Hooker explained that there are not many suppliers of Fire Department Personal Protective Equipment and Reynolds & Son has the brand that has been used in the past and the recommendation is to continue with the same brand. Motion by T. Hooker and seconded by D. Mills to approve the request as presented by Chief Hemple with the funding to come from the budget and the Hose Company. Motion passed unanimously 5 – 0.

Act on Orders \$92,315.38; Payroll \$23,858.26:

M. Winslow inquired the damage to the Police Vehicle. A. Reed explained that one of the officers backed into a pole following a traffic stop taking out the rear window, which also caused the wiper motor to need replacement. The net cost to the town is \$1,000 with the balance being reimbursed by the insurance through VLCT.

M. Winslow inquired the number of acres in Chittenden. A. Reed explained that the acreage is part of the Watershed Protection. The acres are 290, with another disconnected 26.

M. Winslow inquired the \$2,600 cash transfer. A. Reed explained that there is a cash account at Bar Harbor where the cash is deposited, whereas the checks are deposited at TD Bank in Rutland, which is the primary checking account.

M. Winslow inquired the ladder truck service. A. Reed stated that this is an annual inspection and service and read the invoice that explained the items that were completed.

The orders were signed with no further discussion.

The Select Board recessed and convened as the Liquor Board at 6:55 PM

The Select Board reconvened at 6:58 PM.

Motion by M. Winslow and seconded by D. Adams to enter into Executive Session at 6:58 PM.

EXECUTIVE SESSION

In accordance with 1 V.S.A. § 313(a)(3) the Selectboard entered into Executive Session to include the Assistant to the Town Manager for the appointment, employment, or evaluation of a public officer or employee, provided that a public body must make the final hiring or appointment decision, and explain its reasons for the decision, in open meeting, and premature general public knowledge would clearly place the public body or a person involved at a substantial disadvantage concerning contracts, per 1 V.S.A. § 313(a)(1)(A).

The Select Board exited Executive Session at 7:40 PM with no action taken.

Motion by D. Mills and seconded by T. Hooker to adjourn at 7:41 PM. Motion passed unanimously 5 -0.

The meeting adjourned at 7:41 PM.

The next Select Board meeting will be held on September 4, 2024.

Respectfully Submitted,

Kelly Giard
Recording Secretary

Alicia Malay, Chair

David Mills, Vice Chair

Thomas Hooker, Selectman

Dan Adams, Selectman

Mark Winslow, Selectman