

Town of Pittsford SELECT BOARD MEETING – April 24, 2024 – DRAFT

MEMBERS PRESENT: Alicia Malay, David Mills, Mark Winslow, Dan Adams and Thomas Hooker

OTHERS PRESENT: Chad Eugair, Rich Bowman, Kevin Blow, Mark Pape, Mike Norris, Brett Erickson, John Eugair, Gordon Fox, Rick Conway, Donna Wilson, David Atherton – Town Manager, Kelly Giard – Recording Secretary

The Select Board was called to order at 6:30 PM by Chair Malay.

Chair Malay stated that there was a need to remove Executive Session #2, to add Liquor Board to the agenda. Motion by M. Winslow and seconded by D. Mills to adopt the agenda as amended. Motion passed unanimously 5– 0.

MINUTES:

The April 3, 2024 regular meeting minutes and the April 3, 2024 Liquor Board meeting minutes were signed with no corrections.

TOWN MANAGER REPORT:

Town Manager David Atherton reported the following:

- The tax sale was conducted recently with only 3 properties involved. All properties were sold and the Town did not bid on any of the properties
- Bridge 108 update includes the removal of the overhang on the existing bridge continues; drilling for installation of the “piles” on the north side of the bridge; installation of the piles on the south side of the bridge. Upcoming work includes continue drilling pile on the south side of the bridge; continuing the removal of the final pieces of overhang on the existing bridge and working on the north side pile caps.
- Attended the Town Manager Luncheon at the RRPC on April 11. This is a new venture for the RRPC to hear from Town Managers and Administrators on topics of discussion and grant opportunities.
- The Notice of Award has been signed and sent to Markowski Excavating, Inc for the Plains Road Sewer Project. The next steps include contract signing and receiving the project schedule.

SELECTBOARD MEMBER REMARKS:

Chair Malay reminded residents that the OVUU budget revote is planned for April 30, 2024 from 7 AM – 7 PM at the Municipal Office.

PUBLIC COMMENT:

None presented at this time.

OLD BUSINESS

None presented at this time.

NEW BUSINESS

Marty Pinkowski:

No one was present for this agenda item.

American Cancer Society Coin Drop Request – June 22, 2024 Mamie Keith:

First Response Coin Drop Request – July 6, 2024 Bob Foley:

Motion by D Mills and seconded by T. Hooker to approve both coin drop requests as proposed. Motion passed unanimously 5 – 0.

Conflicts of Interest and Ethical Conduct Policy Approval:

Town Manager Atherton explained that the document is based on the VLCT model. Motion by T. Hooker and seconded by D. Mills to adopt the Conflicts of Interest and Ethical Conduct Policy as presented. Motion passed unanimously 5 – 0.

Potential Excavator Purchase:

Town Manager Atherton explained that the backhoe has been out of service recently and rental expenses have been incurred. There was discussion on the proposal that was presented by Gardner Stone for a used excavator. M. Winslow inquired the age of the backhoe and the number of hours on the machine. Chad Eugair stated that this is a 2016 with 3500 hours of operation. Chair Malay inquired the amount available in the Equipment Fund. Town Manager Atherton stated that there was approximately \$223,000 in the account. C. Eugair explained that the closest service for the backhoe is Concord, NH and it is costly to have mobile service or to transport the equipment to the shop. D. Adams inquired if there has been any inspection to see if there are any filings in the oil and that the equipment is not having any issues. Motion by T. Hooker and seconded by A. Malay to purchase the proposed used excavator at Gardner Stone's at a price to not exceed \$83,195, contingent on inspection. Motion passed 3 – 2.

Approval of State of Vermont Maintenance Agreement from the Highway Division:

Town Manager Atherton explained that this was acknowledgement of the Segment 1 intersections. Motion by D. Mills and seconded by T. Hooker to approve the document. Motion passed unanimously 5 – 0.

Approval of Letter of Intent for Municipal Road Grant FY 25:

Motion by D. Mills and seconded by T. Hooker to approve the Letter of Intent for Municipal Road Grant FY 25. Motion passed unanimously 5 – 0.

Act on Orders \$165,159.32 Payroll \$13,611.94:

M. Winslow inquired the expense for stone. Town Manager Atherton stated that this was from the Recreation budget. M. Winslow inquired the expense for TNL, Inc to move equipment. Town Manager Atherton stated that this was the moving of the equipment from the First Response Suburban to the Durango.

The Select Board recessed at 7:13 PM and convened as the Liquor Board.

The Select Board reconvened at 7:17 PM.

EXECUTIVE SESSION

In accordance with 1 V.S.A. § 313(a), where premature general public knowledge would clearly place the Municipality or person involved at a substantial disadvantage to discuss the appointment, employment, or evaluation of a public officer or employee, provided that a public body must make the final hiring or appointment decision, and explain its reasons for the decision, in open meeting 1 V.S.A. § 313 (a) (3) to included members of the Planning Commission for interviews before reappointment.

The Select Board entered Executive Session at 7:25 PM with the members of the Planning Commission.

The Select Board exited Executive Session at 8:58 PM.

Motion by D. Mills and seconded by M. Winslow to reappoint all existing Planning Commission members and to add Gordon Fox as an alternate member and interview remaining applicants for a second alternate spot. Motion passed unanimously 5 – 0.

The meeting adjourned at 9:00 PM.

The next Select Board meeting will be held on May 1, 2024.

Respectfully Submitted

Kelly Giard
Recording Secretary

Alicia Malay, Chair

David Mills, Vice Chair

Thomas Hooker, Selectman

Dan Adams, Selectman

Mark Winslow, Selectman