

Town of Pittsford SELECT BOARD MEETING – February 7, 2024 – DRAFT

MEMBERS PRESENT: Alicia Malay, W. Joseph Gagnon, David Mills, Mark Winslow, and Thomas Hooker. OTHERS PRESENT: Joe Repitaur, David Atherton – Town Manager, Kelly Giard – Recording Secretary.

The Select Board was called to order at 6:30 PM by Chair Malay.

Chair Malay stated that there was a need to amend the agenda to add an additional warrant in the amount of \$36,847.18. Motion by D. Mills and seconded by T. Hooker to accept the agenda as amended. Motion passed unanimously 5 – 0.

MINUTES:

The January 24, 2024 regular meeting minutes and the January 24, 2024 Liquor Board meeting minutes were signed with no corrections.

TOWN MANAGER REPORT:

Town Manager David Atherton reported the following:

- Met with Belden Construction regarding Bridge 108 schedule and traffic plans. The scheduled prep start for the temporary bridge and walkway is March 5, 2024. There will be public information updates provided to the general public throughout the project.
- There were 2 separate waterline breaks on Route 7 north recently, which was repaired with local staff and the boil water notices were sent to the parties of concern and they will be notified again when the tests returned.
- The Class 2 Highway paving grant application for FY 25 has been submitted. This would be used to shim coat Whipple Hollow Road. The Class 2 Structures grant application is on hold waiting an answer whether the funds, if awarded, can be used for the Kendall Hill Bridge repairs that are needed.
- The Town Report draft has been received and approved. The reports will be mailed to residents on February 19, 2024.
- Myrec.com is now active and registrations are being received – there will be additional trail and disc golf information added; the Sugar Hollow Ice Bowl raised \$6,836 for the Pittsford Food Shelf; basketball season is going well and the participants are having a great time and will be participating in multiple tournaments; baseball and softball planning has begun and sponsors and coaches are needed; Summer Camp has been extended from 6 to 8 weeks, participants per week have been increased from 40 to 45, counselors have been hired and planning has begun; the Rec Director has been approached by the Council on Aging and they have offered to cover the cost of Tai Chi training, which will happen in April and classes will be offered to all ages.

SELECTBOARD MEMBER REMARKS:

M. Winslow expressed concern that the Rec Director needs school access. Town Manager Atherton stated that she is needing to clear the room every time there is an event at the school

and has to be physically present whenever there is an event scheduled at the school. The Police Department does not have keys to the facility, which is an issue with access for 9-1-1 events. Town Manager Atherton will be talking with Brenda Flemming at the school business office and will also be checking with the Vermont Police Academy to use their facility.

J. Gagnon returned the keys he has been given over the time he has been a member of the Select Board.

PUBLIC COMMENT:

Mr. Rapetur was present to discuss the upcoming property tax increase and the residents should be made aware of the impact. J. Gagnon feels that this is something that should be conveyed by the elected Representatives.

OLD BUSINESS

None presented at this time.

NEW BUSINESS

Approval of Annual Financial Plan for Highway:

Motion by T. Hooker and seconded by M. Winslow to approve the Annual Financial Plan for Highway, which is required by the State of Vermont. Motion passed unanimously 5 – 0.

Approval of Certification of Compliance for Town Road & Bridge Standards:

Motion by D. Mills and seconded by T. Hooker to approve the Annual Certification of Compliance for Town Road & Bridge Standards, which is required by the State of Vermont. Motion passed unanimously 5 – 0.

GMP Notification of Pole & Wire Locations:

Motion by J. Gagnon and seconded by D. Mills to approve the request from Green Mountain Power for the location of the DG Outback Solar Project. T. Hooker discussed that the best suggestion would be to bury the lines. Motion passed 3 – 2.

Approve Sidewalk Paving with Asphalt Quote:

Paving quotes were received and reviewed for the section of paving from Kamuda's to the Depot Hill intersection. T. Hooker inquired if this included the area of Village Green, which Town Manager Atherton will confirm. Motion by D. Mills and seconded by M. Winslow to accept the quote from Pike Industries for the sidewalk paving. Motion passed unanimously 5 – 0.

Town Manager Atherton stated that he has submitted the 1111 permit for the speed signs/beacons for the crosswalks.

Act on Orders \$63,879.79 (of which \$4,933.55 was PVF grant payment); Payroll \$12,940.42:

D. Mills inquired the expense to the Town of Brandon for soccer. Town Manager Atherton stated that he will check with the Rec Director and advise at a future meeting.

The Select Board adjourned at 6:55 PM to Executive Session.

EXECUTIVE SESSION

D, Mills made the motion and seconded by T. Hooker to go into Executive Session for legal and personnel. Motion passed unanimously 5– 0.

In accordance with 1 VSA§ 313 (a), where premature general public knowledge would clearly place the Municipality or person involved at a substantial disadvantage, the Board unanimously agreed to enter into Executive Session, to include the Town Manager.

Motion by M. Winslow and seconded by D. Mills to exit Executive Session at 7:00 PM with no action taken.

Motion by T. Hooker and seconded by D. Mills to adjourn Executive Session at 7:45 PM with no action taken.

The next Select Board meeting will be held on February 21, 2024.

Respectfully Submitted,

Kelly Giard
Recording Secretary

Alicia Malay, Chair

David Mills, Vice Chair

Thomas Hooker, Selectman

W. Joseph Gagnon, Selectman

Mark Winslow, Selectman