

Town of Pittsford SELECT BOARD MEETING – February 21, 2024 – DRAFT

MEMBERS PRESENT: Alicia Malay, W. Joseph Gagnon, and Mark Winslow. ABSENT: David Mills and Thomas Hooker. OTHERS PRESENT: Isaac Wagner, Robert Clark, Melanie Parker, Terry White, Joe Rapetur, David Atherton – Town Manager, Kelly Giard – Recording Secretary.

The Select Board was called to order at 6:30 PM by Chair Malay.

Chair Malay stated that there was a need to amend the agenda to add an additional warrant in the amount of \$3,048.14. Motion by M. Winslow and seconded by J. Gagnon to accept the agenda as amended. Motion passed unanimously 4 – 0.

MINUTES:

The February 7, 2024 regular meeting minutes were signed with no corrections.

TOWN MANAGER REPORT:

Town Manager David Atherton reported the following:

- Attended the Chittenden Reservoir Emergency Action Plan meeting on February 14, 2024. There was discussion on sheltering and vulnerable population needs during a dam breach. There has been inundation map updates to include areas of Otter Creek to the Cooley Bridge. There will be a siren testing on May 14, 2024.
- Attended the Legislative Breakfast with Board Chair Malay. The State Treasurer was present and discussed the education tax increase for all of VT.
- Attended a DMV seminar on road postings and weight limits with Highway Foreman Chad Eugair.
- Recreation Department reports that the Vermont Soccer Association is sponsoring a free soccer program for Lothrop students in 3rd through 6th grades; there will be 2 spring disc golf tournaments at the Recreation Area with 1 benefitting the American Cancer Society and the other is part of the Women's National League; Community work days are being planned for the disc golf course and the hiking trail systems with volunteers to assist; the Town Wide Yard Sale will be held on June 8 with registrations available on myrec.com.

SELECTBOARD MEMBER REMARKS:

M. Winslow discussed the possibility of the Highway Department needing a new excavator in the near future and would like to discuss this with the next budget process.

Chair Malay read the dedication of the Town Report to retiring Selectman Joe Gagnon.

PUBLIC COMMENT:

Mr. Rapetur inquired the town position in the event of a mass casualty. Town Manager Atherton stated that the Police Department includes this in its training and also believes that this is also part of the training at the Fire Department. Mr. Rapetur also inquired the permit for expansion that was awarded to the hemp farm on Whipple Hollow Road. There was discussion that this property is in fact in West Rutland.

OLD BUSINESS

None presented at this time.

NEW BUSINESS

Pittsford Village Farm Public Hearing – Loan Close-Out:

Isaac Wagner was present to discuss the loan close-out for the first Planning Grant. Mr. Wagner explained that this grant was covering the pre-development design and environmental expenses for the child care and housing portion of the project. The remaining funds will be transferred to the account on February 22, 2024. There have been environmental consultants, architects, and engineers hired for the next phase. Representatives from the Pittsford Village Farm thanked the town for their assistance and support through this process. M. Winslow inquired where the architect was located. Mr. Wagner stated that the firm is located in South Burlington. The Project Managers through the grant are Terry White and Mr. Wagner. There will be a Project Manager once the construction is underway. The engineers will be from Otter Creek Engineering and the civil, electrical, and mechanical engineers will be from Engineering Services of Vermont.

Mr. Wagner exited at 6:53 PM.

Plains Road Sewer Presentation – Otter Creek Engineering:

Robert Clark from Otter Creek Engineering was present to discuss the Plains Road sewer project. The information on the project was included in the packets for review and discussion. The hope is to have this project go to bid on February 22, 2024. The scope of this project is to replace approximately 3,800' of sewer main due to infiltration. Mr. Clark stated that there have been local contractors showing interest in this project. Mr. Clark stated that there should be minimal impacts on residents or traffic through the project. M. Winslow inquired if there were any concerns, which Mr. Clark explained that there was a camera viewing of the line to see what was underground. M. Winslow inquired the infiltration source. Mr. Clark stated failed joints and that the system is not that old. Town Manager Atherton stated that pitch is an issue, which Mr. Clark explained that the road is flat and the line is shallow buried. Mr. Clark explained that the sloping is included in the study pricing and the connections at Route 7 will be inline with the Route 7 project, once that is in the construction phase. J. Gagnon inquired if there would be an extension in the length of the service. Mr. Clark stated that there would not be an extension to the service at this time, however, there would be a possibility to connect additional customers in the future. Mr. Clark explained that there would be a new 8" main placed as part of this project. There was further discussion and explanation regarding the elevation. Town Manager Atherton inquired about the paving requirements for this project. Mr. Clark stated that there would be no real paving needs as this project will be mainly off the paved roadway. Motion by M. Winslow and seconded by J. Gagnon to accept the bid and construction phase as presented by Otter Creek Engineering – Robert Clark. Motion passed unanimously 3 – 0.

Mr. Clark exited at 7:05 PM. Ms. Parker and Mr. White exited at 7:06 PM.

Approve Spring Road Postings:

Motion by Chair Malay and seconded by J. Gagnon to approve the Annual Spring Road Postings as presented. Motion passed unanimously 3 – 0.

Backhoe Repair:

There is an unexpected breakdown with the backhoe. Chad Eugair has researched repair options and the pricing was in the packets for review. Motion by M. Winslow and seconded by J. Gagnon to approve the proposal as presented to repair the piston. Motion passed unanimously 3 – 0.

Zoning Issue – Junk Ordinance:

A memo was received from the Zoning Administrator regarding some Junk Ordinance violations. Motion by M. Winslow and seconded by J. Gagnon to instruct the Zoning Administrator to handle the concerns in regular fashion. Motion passed 3 – 0.

Act on Orders \$80,223.28 Payroll \$13,061.93:

J. Gagnon inquired the expense to Thunder Towing for \$1,142.98. Town Manager Atherton stated that this was work done on the Police Department 2017 Dodge Durango suspension and transmission. J. Gagnon inquired the expense to Earls Truck Repair in the amount of \$3,637.21. Town Manager Atherton stated that this was for the truck at the Water Department that caught fire after the plow frame installation crossed wires in the fuse box. J. Gagnon inquired the expense for Fire Truck Maintenance in the amount of \$2,424.79, which Town Manager Atherton explained as valve work on truck #24. Town Manager Atherton also explained that Chief Hemple has requested VLCT to inspect the Fire Station for any VOSHA concerns. The orders were signed with no further comments.

EXECUTIVE SESSION

None presented at this time.

The next Select Board meeting will be held on March 6, 2024.

Respectfully Submitted,

Kelly Giard
Recording Secretary

Alicia Malay, Chair

David Mills, Vice Chair

Thomas Hooker, Selectman

W. Joseph Gagnon, Selectman

Mark Winslow, Selectman