

Town of Pittsford SELECT BOARD MEETING – September 20, 2023 – DRAFT

MEMBERS PRESENT: W. Joseph Gagnon, Alicia Malay, David Mills, and Thomas Hooker.

ABSENT: Mark Winslow. OTHERS PRESENT: Ann Reed, Chief Mike Warfle, Ann Radamacher, Joe Repetur, Kelly Giard – Recording Secretary.

The Select Board was called to order at 6:30 PM by Chair Malay.

Chair Malay stated that there is an amendment to add the discussion of Veteran's Day Ceremony. Motion by D. Mills and seconded by J. Gagnon to accept the agenda as amended. Motion passed unanimously 4 – 0.

MINUTES:

The September 6, 2023 regular meeting minutes were signed with no corrections.

TOWN MANAGER REPORT:

Town Manager Atherton reported the following:

- Attended a Traffic Committee hearing on September 12, 2023 with Rep. Shaw to discuss the possibility of reducing the 35 mph speed limit through the designated village to 25 mph. A letter had been received from the Operations and Safety Bureau stating that the traffic study over the summer did not result in the need to lower the speed limit, which resulted in the hearing. Pedestrian safety and the fact that 3 of the 4 crosswalks in town fall in this section. The committee agreed that there are some concerns with pedestrian safety and approved the extension of the 25 mph zone to start at the southerly end of the village in the area of Joe's 19th hole and continue to the north side of the Village Green.
- Attended a remote meeting on September 13, 2023 with VTRANS and Dollar General to discuss a fix for the sidewalk and drainage at the intersection of Route 7 and Plains Road. The decision was made to extend the culvert inlet on the south side of Plains Road and to add fill, topsoil and grass seed. Dollar General has offered to pay the Town to perform the repair. This work was included in the permit for the sidewalk paving and the hope is to complete within the next couple of weeks.
- The Highway Foreman has prepared an estimate for the previously discussed truck turnaround on Elm Street. The area is 100' X 30' X 10' and will require approximately 1600 ton of gravel as well as the rental of a compaction roller, top soil, seed and 1 week of labor.
- The Highway Department has completed the work that was directed by the Select Board following their July 10, 2023 Special Meeting on the Old Hubbardton Road.
- Received an email from the Department of Buildings and General Services that there have been a high number of applications for the MERP grants. Currently, the Pittsford application has not been approved, but they are hopeful that this occurs before the program ends.
- VLCT is offering grant opportunities and the Select Board and Planning Commission are encouraged to consider some of the options.

- The paving company will be in town Monday and Tuesday. D. Mills inquired what paving would be done. Ann Reed stated that the original listing that was approved would be completed, unless there had been chip sealing done to the roads.

D. Mills requested further information on the grants that are available.

SELECTBOARD MEMBER REMARKS:

None presented at this time

PUBLIC COMMENT:

Ms. Radmacher stated that the PUC has responded to the letter that the Town submitted with regard to the proposed solar project on Furnace Road. Ms. Radmacher left a copy of the letter for the Select Board to review and thanked the board for trying.

OLD BUSINESS

Police Vehicle Potential Purchase:

Chief Warfle was present to discuss the potential purchase of a new police vehicle. Stephane Goulet has done the research on a new vehicle and the price quoted to purchase was \$42,844.32. J. Gagnon inquired why a new vehicle was necessary. Chief Warfle explained that the vehicle that is being replaced needs sway arms and an exhaust system and a 5 year limit is what is being practiced currently. Chief also explained that there is currently 83,000 miles on the truck. Chair Malay inquired if there had been any price comparison. Chief Warfle stated that there has not due to the fact that there are not many pursuit rated vehicles being produced. J. Gagnon inquired how the vehicle would be paid. There was discussion that the budget needs to be increased at budget time. Motion by D. Mills and seconded by T. Hooker to purchase the requested vehicle at a price to not exceed \$43,000. Motion passed unanimously 4 – 0.

Chief Warfle exited at 6:53 PM.

Solar Siting Language:

Selectman Mills reclused himself from this discussion.

Chair Malay inquired if the Planning Commission has been asked to work on the Enhanced Energy Plan. Mrs. Reed stated that Selectman Winslow spoke with the Planning Commission and encouraged members of the Select Board to read the recent Planning Commission minutes. Chair Malay stated that there is grant funding available to assist with the updating of the Town Plan. Mrs. Reed stated that the Planning Commission needs to agree to update the Town Plan. Following discussion, the Select Board will invite the members of the Planning Commission to the next regularly scheduled meeting.

Ms. Radmacher exited at 7:02 PM.

NEW BUSINESS

Potential Turn-Around on Elm Street:

This topic was included in the Town Manager’s Report. Chair Malay explained that this is a very boggy area and a historic bridge, and the cost of \$24,500 was high. The general consensus was to not do this project.

Town Asset Discussion:

Ann Reed presented a listing of all of the town’s assets, which was originally requested by Selectman Winslow. The control of the assets has been turned back over to the Town and Ann Reed is the “keeper” of this information. Mrs. Reed worked with the Department Heads and updated the list. The depreciation for FY 23 is still with the auditors and will be updated. The auditors have suggested drafting a Capitalization Process/Policy.

Discussion of Veteran’s Day Ceremony:

Town Manager Atherton suggested that this be discussed. There was discussion as to who would be in charge of this event, which falls on Saturday, November 11 this year. This topic was tabled to a future meeting.

Act on Orders \$82,388.24; Payroll \$12,980.14:

J. Gagnon inquired the expense to the library in the amount of \$25,000. Ann Reed explained that this was for the building repairs. The funding for this came from the ARPA funds and was voted on at a previous meeting.

The orders were signed with no further discussion.

The meeting adjourned at 7:22 PM.

The next Select Board meeting will be held on October 4, 2023.

Respectfully Submitted,

Kelly Giard
Recording Secretary

Alicia Malay, Chair

David Mills, Vice Chair

Thomas Hooker, Selectman

W. Joseph Gagnon, Selectman

ABSENT
Mark Winslow, Selectman