

TOWN OF PITTSFORD SELECT BOARD MINUTES August 4, 2021

Members Present – Thomas “Hank” Pelkey, Alicia Malay, David Mills, Thomas Hooker and W. Joseph Gagnon. Others Present: Ariadne Will (via Zoom), Chad Eugair, Jake Clark (via Zoom), Steve Belcher (7:00 PM), John Haverstock – Town Manager, Kelly Giard – Recording Secretary.

The meeting was called to order at 6:35 PM Chair Alicia Malay.

J. Haverstock stated that there was a need to enter into Executive Session for Personnel (Town Manager’s Office). D. Mills stated that there was another Personnel topic (Zoning Office). Motion by T. Pelkey and seconded by T. Hooker enter into Executive Session for Personnel. Motion passed 5 – 0.

J. Haverstock stated that there was a need to amend the agenda to add the discussion of Town Bulk Mailing Permit. Motion by T. Hooker and seconded by A. Malay to accept the agenda as amended. Motion passed 5 – 0.

Minutes:

The previously approved minutes of the July 7, 2021 regular meeting were signed and the minutes of the July 21, 2021 meeting were signed, with no corrections.

Orders:

The orders in the amount of \$10,812.52 (FY ‘21) and \$128,049.30 (FY ‘22) and Payroll in the amount of \$15,484.57 were signed, with the following discussion:

A. Malay inquired about the expense for “Engineering Fire Hill”. J. Haverstock explained that this was for the culvert that was originally purchased for Fire Hill Road and which may be installed at another location.

J. Gagnon inquired about the expense for Kendall Hill Road. J. Haverstock explained that this was the overall price and that OMYA had generously contributed \$30,000 to the project.

Town Manager’s Report:

J. Haverstock reported the following:

- The grinding of asphalt has been completed on the southern end of West Creek Road. Currently, the Highway Department is adding stone to build up the base. Paving will occur when available funds allow.
- The Sidewalk scoping study will involve a Local Concerns meeting on August 18, 2021 at 7:30 PM in conjunction with the Select Board meeting. There is a webpage and survey that will be available for 30 days following the Local Concerns meeting.
- The Town has received the 80% grant funds for the purchase of the hydroseeder for the Highway Department.
- The crack sealing company was in town recently and did sealing at the Municipal Office parking areas, Elm Street and Corn Hill Road.
- Wilk Paving will be in town soon to resurface Markowski Road, Hitchcock Road, Adams Road, Mountain View, and River Street.
- The chip sealing will begin during the week of August 16, 2021 on Oxbow Road.
- There will be a Staff Meeting on August 12, 2021 at 9:00 AM. Members of the Select Board are welcome to attend.
- Linda Drummond has returned to work on a part-time basis.

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Select Board Comments:

Selectman Mills stated that he and Select Board Chair Malay received a letter from a Chittenden resident with concerns over explosives in the area of Goat Farm Road.

Public Comment:

None presented at this time.

OLD BUSINESS

Update on Pittsford Day Planning:

J. Haverstock reported that Pittsford Day is planned for September 4, 2021 beginning at 2:00 PM. There will be road races in the morning, a corn hole tournament, 4 musical performances, food trucks, kids games and activities, a car show, a K-9 demonstration, a helicopter, fireworks and a late night DJ. There will be another planning session on August 12, 2021 at 5:00 PM in the Conference Room.

Update on Delivery of New Highway Truck:

J. Haverstock reported that the new truck is ready for pick up and they are just waiting for the documents to be prepared.

Continued Discussion of New Body for F550 Truck:

Chad Eugair was present to discuss the current pricing for the old F550 truck's new body. The original estimate that was received was \$4,700, however, this is no longer available and the replacement body price is \$7,100 with the Highway Department staff installing. Earle's Truck Repair in Rutland gave a quote of \$8,600, installed and retrofitted for all of the lights and hoist. Motion by T. Hooker and seconded by T. Pelkey to authorize the work be done at Earle's Truck Repair in Rutland for \$8,600. Motion passed 5 – 0.

NEW BUSINESS

Review Solar Proposal from Encore Solar:

Jake Clark from Encore Solar was present to discuss the proposed project for Kendall Hill Road. The project is a 10-acre project, which was formerly a hayfield, which will now be a 2.2 mW project with 7500 panels measuring 10' high facing south. There will be a 7-8' agricultural fence around the project, which is required. There will be a required upgrade to the farm access road. The Green Mountain Power distribution system will be upgraded by Encore. There will be some moderate tree clearing to open the area for solar collection. Encore will be attending another Planning Commission meeting to further discuss the project prior to seeking letters of support from the Town.

Mr. Clark exited at 7:26 PM.

Remarks from BLSG Mosquito District Board:

Steve Belcher, Pittsford representative to the BLSG Mosquito District, was present to discuss the information that was forwarded to the Pittsford Select Board and which was included in their packets for review. The Salisbury voters have chosen to withhold funding from the district this year. The district is currently working on refining the bylaws and procedures relating to the district's name and for joining and leaving the district.

Mr. Belcher exited at 7:20 PM.

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Consider Supporting New Grant Application by Pittsford Village Farm:

J. Haverstock reported that the first application was denied by the State and the Village Farm was encouraged to apply for another permit after possibly scaling the project back. The consensus was for the Select Board to support a future application.

Assessors' Errors and Omissions (Blanchard):

J. Haverstock reported that the Assessors' office has submitted a request for an Error & Omission relating to parcel #1918. Following discussion on this request, the Select Board tabled the discussion until the Assessor can provide more information.

Discussion of Bulk Mailing Permit:

J. Haverstock reported that the Town pays \$245 for this permit annually, which is used to mail items like the newsletter, etc. and a request has been made from the Congregational Church to "borrow" the privilege for a mailing to advertise an upcoming event. L. Drummond stated that a similar request has been received in the past from the Food Shelf and granted. There was discussion concerning this request, and it was stated that this event was included in the Newsletter and on the Town website. The general consensus was to deny this request.

EXECUTIVE SESSION

T. Pelkey made the motion and seconded by T. Hooker to go into Executive Session for Personnel where premature knowledge would be damaging to the Town and may be jeopardized by public disclosure.

In accordance with 1 VSA 312 (b), where premature general public knowledge would clearly place the Municipality or person involved at a substantial disadvantage, the Board unanimously agreed to enter into Executive Session for the purpose of Personnel at 7:37PM. Town Manager Haverstock was invited to remain for Executive Session.

The Select Board exited Executive Session at 8:12 PM, with no action taken.

The Select Board adjourned at 8:12 PM.

The next regular meeting of the Select Board will be held on August 18, 2021.

Respectfully Submitted,

Kelly Giard
Recording Secretary

Alicia Malay, Chairman

David Mills, Vice Chairman

Thomas Hooker, Selectman

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W. Joseph Gagnon, Selectman

Thomas "Hank" Pelkey, Selectman