

Members Present – Thomas “Hank” Pelkey, Alicia Malay, David Mills, Thomas Hooker and W. Joseph Gagnon. Others Present: Ariadne Will (via Zoom), Charles “Butch” Shaw, Charles Simpson, Town Manager John Haverstock, Kelly Giard – Recording Secretary.

The meeting was called to order at 6:30 PM by Chair Alicia Malay.

J. Haverstock stated that there was a need to enter into Executive Session for Legal (Act 250, Police Department, Highway). Motion by D. Mills and seconded by J. Gagnon to enter into Executive Session for Legal. Motion passed 5 – 0.

J. Haverstock stated that there was no need to amend the agenda. Motion by D. Mills and seconded by J. Gagnon to accept the agenda as presented. Motion passed 5 – 0.

**Minutes:**

The minutes of the July 7, 2021 regular meeting were not available in final form for signature. Motion by T. Hooker and seconded by D. Mills to approve the minutes as presented. These minutes will be signed at a future meeting. Motion passed 5 – 0.

**Orders:**

The orders in the amount of \$10,752.63 (FY '21) and \$6,828.25 (FY '22) and Payroll in the amount of \$18,104.29 were signed, with the following discussion:

J. Gagnon inquired about the expense for multiple tax overpayments. J. Haverstock explained that these were for refunds where the property owner has paid and the State also submitted payment. J. Gagnon inquired the refund to OMYA on its tax bill. J. Haverstock explained that OMYA had sold the town the 1.9 acre parcel after the April 1 law day.

D. Mills inquired the expense to M & M Mowing for services at the First Response building. J. Haverstock explained that this was for work done during the FY 2021 fiscal year.

**Town Manager’s Report:**

J. Haverstock reported the following:

- The Neil H. Daniels Company finished work at the Kendall Hill Road bridge project on July 13, 2021. The town was billed based on their “best case scenario” quote.
- The work on the lower end of West Creek Road is progressing with the milling of the asphalt pavement occurring. This material will be staying on the road. There will be a fabric paper laid over the asphalt material prior to the gravel being put down.
- The Sidewalk Scoping Committee met on June 18, 2021 with a follow-up meeting on June 29, 2021. The Town Manager and Highway Foreman walked some of the proposed segments with Dubois & King project engineering staff. There will be a Local Concerns Meeting on August 18, 2021 at 7:30 PM, which will conclude the regularly-scheduled Select Board Meeting.
- The Town Manager, Recreation Director Jenn Popp and Rep. Shaw met with the new Police Academy leadership team. The leadership team will be invited to a future Select Board meeting.
- Larry McDuff has completed the work on installation of the security/surveillance system at the Municipal Office.
- The Town Manager will be out of the office on Friday, July 23 and Monday July 26, 2021.

There was discussion concerning the Kendall Hill Road bridge. Rep Shaw stated that he has spoken with members of VTrans and this bridge has been named the most important bridge in the county by the Rutland Regional Planning Commission.

**Select Board Comments:**

None presented at this time.

**Public Comment:**

None presented at this time.

**OLD BUSINESS**

**Update on Pittsford Day Planning:**

J. Haverstock stated that the Pittsford Day Planning Committee met on July 8, 2021 and have confirmed food vendors, car show, the K9 demonstration from the Vermont State Police, kids games and musical entertainment. The festivities will begin at 2:00 PM on September 4, 2021. There will be road races and a Corn Hole tournament prior to the main events.

**NEW BUSINESS**

**Assessors' Errors and Omissions (Forest):**

J. Haverstock stated that the Assessors' have requested a reduction in property value, in the amount of \$7,600 for parcels 0434 and 1915, which are contiguous and owned by Ray and Kelly Forest.

**Assessors' Errors and Omissions (Gecha):**

J. Haverstock stated that the Assessors' have requested that property parcels 0647 and 0310 be combined as they are contiguous and owned by Brian Gecha.

**Assessors' Errors and Omissions (Town of Pittsford):**

J. Haverstock stated that this was named on the Grand List in error as Pittsford First Response property, however, the property is now owned by the Town of Pittsford. There is no change in the assessment.

**Assessors' Errors and Omissions (Blow):**

J. Haverstock stated that this was a request to change the name of Sarah Bernitter to Sarah Blow, which was filed in 2019 and not forwarded to the Assessor's office.

**Assessors' Errors and Omissions (Reynolds):**

J. Haverstock stated that this was a request to change the name of Tina Johnson to Tina Reynolds, which was an error in the record keeping.

**Assessors' Errors and Omissions (Banin):**

J. Haverstock stated that his was a request to change the name of Marie Moyer to Marie Banin, which was requested in 2021.

Motion by J. Gagnon and seconded by T. Hooker to approve all of the requests from the Assessors' office. D. Mills inquired the 45 non-taxed properties in Pittsford. J. Haverstock explained that these could be Town-owned or church properties. D. Mills inquired about the \$9 million in exemptions. J. Haverstock explained that these could be veterans' homes and/or current use exemptions. J. Haverstock will research this topic and report at a future meeting. Motion passed 5 – 0.

**Highway/ROW Access Permit:**

J. Haverstock stated that an application for Highway Access/Right of Way was received from James and Patricia Morale for the property located at 36 Mountain View Drive. Highway Foreman Chad Eugair has approved the request with the condition that the driveway be sloped away from the road. Motion by D. Mills and seconded by T. Hooker to approve the request with the conditions stated. Motion passed 5 – 0.

**Consider Making Appointment to Fill Zoning Board of Adjustment Vacancy:**

J. Haverstock stated that Charles Simpson has expressed interest in the vacancy on the Zoning Board of Adjustment. Mr. Simpson’s information was included in the packets for review and Mr. Simpson was present to meet and discuss the position with the Select Board. Motion by T. Hooker and seconded by D. Mills to appoint Mr. Simpson to the Zoning Board of Adjustment. Motion passed 5 – 0.

**EXECUTIVE SESSION**

D. Mills made the motion and seconded by J. Gagnon to go into Executive Session for legal where premature knowledge would be damaging to the Town and may be jeopardized by public disclosure.

In accordance with 1 VSA 312 (b), where premature general public knowledge would clearly place the Municipality or person involved at a substantial disadvantage, the Board unanimously agreed to enter into Executive Session for the purpose of legal at 6:58 PM. Town Manager Haverstock was invited to remain for Executive Session.

The Select Board exited Executive Session at 7:29 PM, with no action taken.

The Select Board adjourned at 7:29 PM.

The next regular meeting of the Select Board will be held on August 4, 2021.

Respectfully Submitted,

Kelly Giard  
Recording Secretary

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Alicia Malay, Chair

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David Mills, Vice Chair

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Thomas Hooker, Selectman

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W. Joseph Gagnon, Selectman

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Thomas “Hank” Pelkey, Selectman