

Town of Pittsford SELECT BOARD – February 15, 2023

MEMBERS PRESENT: W. Joseph Gagnon, David Mills, Alicia Malay, and Thomas Hooker.

ABSENT: Mark Winslow OTHERS PRESENT: Shawn Hendee, Ann Reed, Kelly Giard – Recording Secretary.

The Select Board was called to order at 6:30 PM by Chair Malay.

Chair Malay stated that there was a need for Executive Session for Personnel and Contracts.

Motion T. Hooker and seconded by J. Gagnon to enter into Executive Session for Personnel and Contracts. Motion passed 4 – 0.

Chair Malay stated that there was no need to amend the agenda. Motion by D. Mills and seconded by T. Hooker to accept the agenda as presented. Motion passed 4 – 0.

MINUTES:

The minutes of the February 1, 2023 were signed with no corrections.

ORDERS:

The orders in the amount of \$24,029.03 and payroll in the amount of \$11,106.90 were signed with the following discussion:

D. Mills and T. Hooker both inquired the expense of \$1,072.50 from Gary Kupferer for the Pittsford Village Farm. Ann Reed explained that this would be reimbursed.

T. Hooker inquired the expense to Thunder Towing for the Police Department Durango. Ann Reed explained that this was for the engine replacement.

ASSISTANT TO THE TOWN MANAGER'S REPORT:

Ann Reed reported on the following highlights:

- Delinquent Water and Sewer bills have been sent. There were 90+ accounts when sent out and that number is decreasing.
- The Town Report is at the printers.
- The height limit road signs for Proctor and Rutland Town have been ordered.
- Royal Lock & Glass has checked the door and will be submitting a quote.
- The Salt/Sand Shed canvas has another rip and several pin holes. Casella Construction has been contacted and Chad Eugair is following up with them to resolve the issue.
- Atty. Kupferer is recommending that the Tax Sale occur after the July 1, 2023 billing and include properties that may be added after this time. VHAP is being utilized to help residents that are eligible. The unlanded mobile home that has been a topic of discussion is not at the property that it was believed to be at, per Jeff Biasuzzi.

- A. Reed attended the Chittenden Reservoir Emergency Action Planning Group discussion and there will be some siren testing scheduled in May and November. CREAP is recommending public education for the areas that would be affected by an event.
- There will be a Diversity, Equality and Inclusion discussion on March 16, 2023 from 4 – 5 PM at the Civil Court House.

SELECT BOARD COMMENTS:

D. Mills inquired when the Dog Ordinance would be in effect. A. Reed stated that the effective date is February 20, 2023.

Chair Malay stated that there will be an Act 250 meeting at CEDRR on February 17, 2023 at noon.

PUBLIC COMMENT:

None presented at this time.

OLD BUSINESS

Speed Limit Ordinance:

Motion by D. Mills and seconded by T. Hooker to adopt the Speed Limit Ordinance as presented. Motion passed 4 – 0.

ATV Ordinance:

Motion by D. Mills and seconded by T. Hooker to adopt the ATV Ordinance as presented. Motion passed 4 – 0.

Otter Creek Engineering Lead Services Contract:

Shawn Hendee was present to discuss the Lead Services Contract that was introduced at the last meeting by Craig Jewett from Otter Creek Engineering. There is new protocol from the EPA with regard to lead in the water service lines. There is a due date of October 2024 for a lead pipe inventory to be completed and submitted. There is currently an interior inventory that was completed when the water meters were updated, which will lessen the need for repeat visits into residences for this inventory exercise. The Town is not responsible for the personal changes that may be necessary, only for the information and advisement. D. Mills asked for clarification on the responsibility of the Town. Shawn Hendee explained that the town was responsible for anything up to the meter and the home owner is responsible for anything after the meter. Motion by T. Hooker and seconded by D. Mills to accept the Otter Creek Engineering contract. Motion passed 4 – 0 and the contract was signed. Motion by T. Hooker and seconded by D. Mills to approve the loan application. Motion passed 4 – 0.

NEW BUSINESS

Pittsford Fire Department – Coin Drop Request 05/27/2023:

The Pittsford Fire Department would like to hold a Coin Drop on May 27, 2023 in the area of Lothrop School from 10:00 AM – 2:00 PM. Motion by T. Hooker and seconded by D. Mills to approve the request as presented. Motion passed 4 – 0.

DWSRF Priority List – Furnace Brook Bridge:

The Select Board agreed to submit to the Drinking Water State Revolving Fund for the Furnace Brook Bridge the project to move the water line that is attached to the underside of the bridge so that the project is on the Priority List.

Town Meeting Preparations/Assignments:

Select Board Chair Malay will discuss the General Fund; Selectman Gagnon will make the Highway Department presentation and the Water & Sewer representative will be decided at their next meeting.

Appointment Position Vacancies:

Chief Warfle expressed that he does not want to be listed as Animal Control Officer, but will help Rich Bowman if necessary; there is a need for a Water & Sewer Commissioner, Animal Control Officer, CUUD representative, and Mosquito District representative. The Board asked A. Reed to mail letters to those with appointed positions to ensure they would like to be reappointed to their positions at the March 15, 2023 meeting.

The Select Board recessed at 7:06 PM to convene as the Cannabis Board.

The Select Board reconvened at 7:20 PM.

EXECUTIVE SESSION

T. Hooker made the motion and seconded by J. Gagnon to go into Executive Session for Contracts and Personnel where premature knowledge could be damaging to the Town and may be jeopardized by public disclosure.

In accordance with 1 VSA 312 (b), where premature general public knowledge would clearly place the Municipality or person involved at a substantial disadvantage, the Board unanimously agreed to enter into Executive Session for the purpose of personnel and contracts at 7:20 PM.

The Select Board exited Executive Session at 8:20 PM with no action taken.

The Select Board adjourned at 8:20 PM.

The next Select Board meeting will be held on March 1, 2023

Respectfully Submitted,

Kelly Giard
Recording Secretary

Alicia Malay, Chair

David Mills, Vice Chair

Thomas Hooker, Selectman

W. Joseph Gagnon, Selectman

ABSENT

Mark Winslow, Selectman