

Town of Pittsford SELECT BOARD – November 2, 2022

MEMBERS PRESENT: Alicia Malay, W. Joseph Gagnon, David Mills, and Thomas Hooker.

ABSENT: Mark Winslow. **OTHERS PRESENT:** Eric Tuzzo, Christina Tuzzo, Andrea Ryan, Jackie Culvert, Bill Hemple, Tom Shannon, Sandra Conway, Richard Conway, Raymond Miro, John Jackson, Tom Culvert, Robert Foley, Kathy Shortsleeves, Steve Shortsleeves, Kevin Janssen, Tony Lockwood, Devon Neary, Dayton Crites, Brenda Fox-Howard – Town Manager, Kelly Giard – Recording Secretary.

EXECUTIVE SESSIONS

In accordance with 1 VSA 312 (b), where premature general public knowledge would clearly place the Municipality or person involved at a substantial disadvantage, the Board unanimously agreed to enter into **Executive Session 1** and **Executive Session 2** for the purpose of personnel and legal discussions prior to the Regular Select Board Meeting.

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REGULAR SELECT BOARD MEETING

The Select Board was called to order at 6:41 PM by Chair Malay.

B. Fox-Howard indicated that there was no need for any additional Executive Session.

B. Fox-Howard indicated that there was a need to amend the agenda to add the Fire Department and First Response budget discussions.

Motion by D. Mills and seconded by J. Gagnon to adopt the agenda as amended. The motion passed 4 – 0.

MINUTES:

The minutes of the October 19, 2022 regular meeting were signed with no corrections.

ORDERS:

The orders in the amount of \$111,763.23 and payroll in the amount of \$13,211.22 were signed with no discussion.

TOWN MANAGER'S REPORT:

B. Fox-Howard reported on the following highlights:

- Recent communications with AOT have indicated work near the bridge at the intersection of Routes 7 & 3. The paving work performed on Route 7 was discussed. The survey response was completed and returned to the state contractor.
- The ordinances continue to be updated.
- Visited the Maple Museum due to lighting concerns.
- Budget sessions and updates have been completed and more to follow.

- Otter Creek Mosquito District will be in budget discussions on November 22, 2022, which will have an impact on all town allocations.
- OCCUD met with vendors and did make a decision on the internet supplier and communications provider. Due to differences in ability both were chosen due to each supplier's strength within the various areas. No one contractor had all strong points.
- Work will begin on the New Union Contract Negotiations with the first meeting to be held on November 28, 2022 at 3:00 PM.

SELECT BOARD COMMENTS:

None presented at this time.

PUBLIC COMMENT:

None presented at this time.

OLD BUSINESS

CDL Policy:

The policy was reviewed and motion by T. Hooker and seconded by D. Mills to adopt the CDL policy as presented. Motion passed 4 – 0 and signed.

Otter Creek Engineering "Route 7 Segment Phase 3 Estimate:

B. Fox-Howard stated that an estimate for the Route 7 Phase 3 project was emailed from Otter Creek Engineering. The amount of this estimate was \$18,500. Ms. Fox-Howard will forward this information to VLCT for review.

NEW BUSINESS

Fire Department Budget Discussion:

Chief Hemple and Asst. Chief Shannon were present to discuss the fire department budget. Chief Hemple explained that there were modest increases on necessary items. D. Mills inquired the expense for hose/ladder testing. Chief Hemple explained that the Fire Department hires this out due to time that is required for training to perform this exercise. J. Gagnon inquired about the percentage increase. Chief Hemple explained that the increase was approximately \$40,000. Chief Hemple explained that VELCO donated \$5,000 to the Fire Department for the recent assistance with a well wash project and the check was made out to the Town of Pittsford. Chief Hemple explained that he would like to use the \$5,000 and an additional amount from the current budget for the replacement of 100' of hose, which a quote was presented. Motion by T. Hooker and seconded by D. Mills to authorize the use of the \$5,000 from VELCO and an amount from the budget for the purpose of updating 100' of hose.

Motion passed 4 – 0.

Chief Hemple and Asst Chief Shannon exited at 6:56 PM.

First Response Budget Discussion:

Bob Foley and Tony Lockwood were present to discuss the First Response budget. Mr. Foley stated that the replacement of the pagers was a priority. Fortunately, the members that are on the fire department and first response are able to use 1 pager for both entities. Another priority is the replacement of the Suburban vehicle as the frame is beginning to fail. Mr. Foley stated that he is able to do some repairs to make it legal. However, it is unknown how long the vehicle can continue. Mr. Foley stated that the information that was distributed to the Select Board members includes an increase cost for maintenance, which does include painting the inside of the building.

Mr. Foley and Mr. Lockwood exited at 7:02 PM.

Sidewalk Study Final Presentation:

Mr. Crites from DuBois & King was present via Zoom to make a presentation on the sidewalk study. Mr. Crites had a PowerPoint presentation for those in attendance to review. Mr. Crites explained that Pittsford had an intelligent approach to the study, which included multiple roads and areas about town. A street analysis was discussed and explained. There were 2 surveys taken throughout the scoping study and the differences between the first and second were discussed and it was obvious that residents of Plains Road did not want a sidewalk in their neighborhood. Residents in attendance were able to express their concerns and comments to the engineer.

Devon Neary stated that he will be working with B. Fox-Howard to submit documentation for grant reimbursement.

Police Taser Quote:

This topic was tabled to a future meeting.

The Select Board adjourned at 8:00 PM.

The next Select Board meeting will be held on November 16, 2022.

Respectfully Submitted

Kelly Giard
Recording Secretary

Alicia Malay, Chair

David Mills, Vice Chair

Thomas Hooker, Selectman

W. Joseph Gagnon, Selectman

ABSENT

Mark Winslow, Selectman