

Town of Pittsford SELECT BOARD – July 20, 2022

MEMBERS PRESENT: Alicia Malay - Chair, W. Joseph Gagnon, Thomas Hooker, Mark Winslow. ABSENT: David Mills, Vice Chair. OTHERS PRESENT: Chief Mike Warfle, Steven Jupiter, Brenda Fox-Howard– Town Manager, Kelly Giard – Recording Secretary.

The Select Board was called to order at 6:30 PM by Chair Malay.

B. Fox-Howard stated that there was a need for Executive Session for Personnel (Management). Motion by T. Hooker and seconded by A. Malay to enter into Executive Session. Motion passed 4 – 0.

B. Fox-Howard stated that there was no need to amend the agenda. Motion by T. Hooker and seconded by A. Malay to approve the agenda as presented. Motion passed 4 – 0.

MINUTES:

The minutes of the July 6, 2022 regular meeting were signed with no corrections.

ORDERS:

The orders in the amount of \$6,592.77 (FY 22) and \$45,237.05 (FY 23) and payroll in the amount of \$18,121.50 were signed with the following discussion:

J. Gagnon inquired as to whether or not the expense of \$1,456 for Sidewalk Scoping was reimbursable through the grant that was received. Ms. Fox-Howard affirmed that to be true.

TOWN MANAGER'S REPORT:

B. Fox-Howard reported on the following highlights:

- The contractor has begun work on the West Creek Road culvert project. There is a concern that they may need bring the project closer to the ledge, which will require minor blasting. The culvert will be remaining in storage until the project is ready to have the culvert inserted. Although a neighbor has offered land to store the culvert, there is a risk of cracking, which would cost the town money to repair and the risk is too great. The crane location remains a concern due to the power lines. The road will be closed beginning on July 25, 2022 for approximately (30) days. The engineer is approving each step of the project. The tree removal that was needed has been completed by a reliable local contractor and with the assistance of the Highway Department staff. There was a light layer of gravel placed over the marble stone to cut down on the dust from the traffic, and it appears to be helping.
- There have been complaints of illegal dumping on Elm Street. The refuse has included used syringes and/or needles. This topic will be covered in the Newsletter.
- The Dollar General lighting concerns have been addressed. The contractor has stated that he has lowered the lighting to the legal limit allowed by the insurance company and the adjustments do appear to have corrected the blinding light issues in the evenings.
- The bioretention pool at the Fire Station has been repaired and completed.
- The heating/cooling at the Municipal Office is still being researched and there is a possibility of looking into updating the thermostats and cleaning the duct work prior to making any major changes.
- The CBDG process has begun for the Pittsford Village Farm.

SELECT BOARD COMMENTS:

None presented at this time.

PUBLIC COMMENT:

None presented at this time.

OLD BUSINESS

Schedule a Date to Review Town Weights & Ordinances Revisions:

Ms. Fox-Howard has the documents that need to be reviewed and updated. These documents will be forwarded to the Select Board for review and consideration

Contract signed with Richard Reed & Son, Inc.:

The contract has been signed with Richard Reed & Son, Inc. for the West Creek Road culvert project.

Nominate a Local Leader for Free Summit Workshop on 8/10/2022:

Motion by T. Hooker and seconded by M. Winslow to nominate Chair Alicia Malay. Motion passed 4 – 0.

Discussion of Leasing Equipment/Man to West Rutland:

There has been contact to lease a mower and operator to West Rutland. Pittsford has agreed to assist with this lease option. More details will be forthcoming in the future.

NEW BUSINESS

Permission to pursue cost estimates for bridge cameras:

Ms. Fox-Howard was granted permission to research the purchase of the cameras.

Question: When will Budget Sessions Begin:

The budget season usually begins in October.

Question: When will Union Contract Negotiations Begin:

The Union Contract Negotiations traditionally begin at the same time as the budget process.

DG Outback Acres Solar LLC Notice:

The 45-day application has been submitted to the Public Utility Commission. M. Winslow stated that this was a 17.5-acre project located off of Furnace Road. There will be more information from the developer when the permits are processed.

Sullivan Powers & Co, PC Letter of Engagement (Auditor):

The annual agreement letter was signed for services.

Approval of (1) New Permit & Several Old Dated Permits:

There was a folder of Right of Way Permits located that have not been signed off by the Select Boards in the past. Chad Eugair is reviewing prior to submission to the Select Board for signature.

Will the Board of Selectmen Be Taking a week off during Summer?

The Select Board does not take a vacation during the summer months.

EXECUTIVE SESSION

T. Hooker made the motion and seconded by A. Malay to go into Executive Session for Personnel where premature knowledge could be damaging to the Town and may be jeopardized by public disclosure.

In accordance with 1 VSA 312 (b), where premature general public knowledge would clearly place the Municipality or person involved at a substantial disadvantage, the Board agreed to enter into Executive Session for the purpose of personnel at 7:30 PM. Town Manager Fox-Howard and Police Chief Mike Warfle were invited to attend.

The Select Board exited Executive Session at 8:10 PM with the following action taken:

Motion by Chair Malay and seconded by J. Gagnon to grant permission to permit an additional (10) hours of added patrol time for continued coverage due to numerous speeding related issues on several Pittsford roads; also permission to retain a fully trained and credentialed law enforcement administrative assistant for a maximum of (8) hours per week for clerical police log database entries and tracking; permission granted to increase extra duty assignment rate of pay for Chief Warfle when assigned to special OMYA patrols from \$25.00 per hour to \$30.00 per hour. Motion passed 4 – 0.

The Select Board adjourned at 8:15 PM.

The next Select Board meeting will be held on August 3, 2022.

Respectfully Submitted

Kelly Giard
Recording Secretary

Alicia Malay, Chair

ABSENT

David Mills, Vice Chair

Thomas Hooker, Selectman

W. Joseph Gagnon, Selectman

Mark Winslow, Selectman