

## Town of Pittsford SELECT BOARD MEETING – June 21, 2023 – DRAFT

MEMBERS PRESENT: W. Joseph Gagnon, Alicia Malay, and Thomas Hooker. ABSENT: David Mills and Mark Winslow. OTHERS PRESENT: Mike Norris, Christine Maseroni, Keith Maseroni, David Atherton – Town Manager, Kelly Giard – Recording Secretary.

The Select Board was called to order at 6:30 PM by Chair Malay.

Chair Malay stated that there was a need to amend the agenda to add the review of the CDBG Grant for the Pittsford Village Farm and to add a Liquor Board matter. Motion by T. Hooker and seconded by J. Gagnon to accept the agenda as amended. Motion passed unanimously 3 – 0.

### **MINUTES:**

The June 7, 2023 regular meeting minutes were signed with discussion and no corrections.

### **TOWN MANAGER REPORT:**

Town Manager Atherton reported the following:

- Recently attended a seminar on the setting of water and sewer rates.
- The Highway Department has completed the removal of the sidewalks on Route 7 and Wilk Paving will be in town the week of June 26, weather permitting.
- Met with Office Systems of Vermont and were able to lower the rental rate by \$90 per month and were able to install a better unit in the Town Clerk's office.
- The Grand List is coming in at 3.16% higher – or \$10.9 million. The current CLA for Pittsford is 84.96%.
- Attended the CEDRR Mixer recently at the Cluckin' Café
- There have been 3 applicants for the Recreation/Economic Director position.

### **SELECTBOARD MEMBER REMARKS:**

None presented at this time.

### **PUBLIC COMMENT:**

None presented at this time.

### **OLD BUSINESS**

#### **Possible Loader Purchase:**

This topic has been tabled to a future meeting until a full board is present. Town Manager Atherton has spoken with the sales representative that this would be the case and there are no issues or concerns.

#### **Planning Commission Solar Siting Language:**

Town Manager Atherton and Chair Malay recently attended the Rutland Regional Planning Commission meeting to discuss the proposed solar siting language for the Town Plan.

Currently, there is no specific solar wording in the Town Plan and the Rutland Regional Planning Commission can submit a letter for wording and the addition of an energy section to the Town Plan. There was discussion regarding the wording for the wind section, which is not related to the solar. Mike Norris, member of the Planning Commission was present to discuss the verbiage that was composed. Mr. Norris stated that he researched other towns and wanted to make this a “business friendly” document and not a micromanaging document for businesses or personal use. Chair Malay explained that this is an ongoing conversation and Town Manager Atherton added that this will not affect any projects that are currently in the works. Mr. Norris explained that the PUC recognizes the town’s position by the language that is presented in the Town Plan. Town Manager Atherton stated that it may be time to amend the Town Plan and the Rutland Regional Planning Commission staff is available to assist. Chair Malay stated that the Rutland Regional Planning Commission voted to write a letter in support of the solar project at the Salvage Yard. Mr. Maseroni inquired what the difference between favorable and unfavorable siting. Chair Malay stated that aesthetics are a concern with the Outback Solar LLC project as theirs is visible. Mr. Maseroni explained that there cannot be any building on the lot as the water table is too low. Mrs. Maseroni explained that the Police/Fire Academy are local to the project and they shoot firearms as part of their training. Mr. Maseroni inquired why the Salvage yard was taking land out of the industry. Chair Malay explained that they are still dismantling cars and the ground is contaminated. There was discussion with regard to the location of the solar panel project at the salvage yard. Mr. Maseroni inquired how many complaints were received. Chair Malay explained that there are 4 legal complaints. Town Manager Atherton explained that the Zoning in Pittsford will also allow neighbors to appeal the project. Mr. Maseroni stated that a desirable site may be taking land away. Mrs. Maseroni inquired if there was any opposition to the Route 3 project. Chair Malay stated that there was opposition to this project, however, the Parker Road and Salvage Yard projects are in a “pit” and the land is contaminated. Town Manager Atherton explained that the PUC hear the people’s opinion. Mr. and Mrs. Maseroni stated that they were contacted by Nextera and did not seek to sell/develop the property.

Mr. Maseroni, Mrs. Maseroni and Mr. Norris exited at 7:01 PM.

**ARPA Discussion:**

Town Manager Atherton stated that the library is inquiring the status of ARPA requests. The Historical Society would like to paint their building. J. Gagnon stated that bids should be sought for ARPA projects. There was discussion regarding the bid process and there are not necessarily contractors to perform the work that is needed. Town Manager Atherton stated that these are Federal funds and there may be a Procurement Policy that would need to be followed. This topic was tabled until a full board is in attendance.

**CDBG Grant:**

Motion by T. Hooker and seconded by J. Gagnon to sign the request from the Pittsford Village Farm for \$9,680.28 to be drawn from their CDBG grant. Motion passed unanimously 3 – 0 and the documentation was signed.

**NEW BUSINESS**

**Bridge 108 Water Main:**

Town Manager Atherton stated that the engineer's probable cost to remove the water main on the bridge at the intersection of Route 7 and 3 is \$415,000. There was discussion that funding will be necessary for upcoming water and sewer projects related to the Route 7 Segments 2 and 3.

**Consider Otter Creek Engineering for Plains Road Project:**

Town Manager Atherton stated that Shawn Hendee and Tyler Allen have used the camera on the Plains Road line and discovered that it is constructed of clay tile and is showing sags. The engineering services will cost approximately \$30,000. J. Gagnon inquired if there was any financial assistance available. Town Manager Atherton explained that there is a possibility of USDA debt forgiveness loan. This topic was tabled until a full board is in attendance.

**Mamie Keith Coin Drop Request:**

A request has been received from Mamie Keith to hold a coin drop on June 25, 2023 to benefit the American Cancer Society. There was discussion that the library would be holding a coin drop on July 1, 2023, which was previously approved. The ordinance states that a 30-day notice was necessary for this event. Town Manager Atherton will contact Ms. Keith.

**Credit Card Policy:**

Town Manager Atherton has been researching the options to discontinue the debit cards and move to a single credit card, which would have better fraud protection. The Bar Harbor Bank has a Municipal Credit Card. The credit card would be available for signing out. T. Hooker suggested that each department head have a credit card for their department. This topic was tabled until a full board is in attendance.

**Town Credit Card Application:**

This topic was tabled until a full board is in attendance.

**Act on Orders (\$65,856.57) and Payroll (\$20,091.46):**

The orders were signed with no discussion.

The Select Board recessed at 7:26 PM to convene as the Liquor Board.

The Select Board reconvened at 7:26 PM.

The Select Board adjourned at 7:26 PM.

**EXECUTIVE SESSION**

None presented at this time.

The next Select Board meeting will be held on July 5, 2023.

Respectfully Submitted,

Kelly Giard  
Recording Secretary

---

Alicia Malay, Chair

---

ABSENT

David Mills, Vice Chair

---

Thomas Hooker, Selectman

---

W. Joseph Gagnon, Selectman

---

ABSENT

Mark Winslow, Selectman